

**Judicial Merit System Commission**  
**Tuesday, June 6, 2023**  
**General Session Meeting Minutes**

The Judicial Merit System Commission met on Tuesday, June 6, 2023, for its regularly scheduled quarterly open meeting. The meeting was conducted out of the Cordova rooms via Microsoft Teams video conference with all attendees joining virtually.

**I. Meeting Convened**

The meeting was called to order at 1:59 p.m. with the following Commissioners in attendance: Commissioners Craig Waugh, Stephen Burg, Lauren Eiler, Roger Geddes. Also in attendance were Jennifer Fish, Secretary to the Commission, Nichole Fleshman, HR Manager and Maria Washburn, Human Resources Associate.

**II. Approval of the Minutes**

The Commission reviewed the minutes of the December 6, 2022 and March 7, 2023 Quarterly Meeting General Sessions.

**Motion: Commissioner Eiler moved to approve the minutes of the December 6, 2022 and March 7, 2023 General Session Meetings.**

**Commissioner Geddes seconded the motion. All Commissioners present voted in favor. The motion passed with no oppositions and no abstentions.**

**III. Employee feedback on implementation of the new JMR rules**

Secretary Fish reported that broad communication was done to employees about the new rules. Some employees did email anecdotal questions; however, no substantive feedback had been received. She confirmed that the revisions, in particular the timelines, helped departments and managers with pursuing disciplinary actions.

Ms. Fleshman added that the HR department has a tracker for the timelines which helps manager follow the deadlines.

The Commission requested that they be kept apprised of any feedback received on the new rules.

**IV. Executive Session**

There was no motion to enter into an Executive Session.

**V. Appeals For Notification of Status**

Secretary Fish confirmed there were no pending appeals for notification of status but advised the Commission that there may potentially be two disciplinary notices in draft.

**VI. Call to the Public**

No response was received to the Call to the Public.

**VII. Future Agenda Items**

Secretary Fish advised the Commission that it has the option to not hold a meeting each quarter if there are no substantive agenda items. Chairman Waugh responded that he will seek the advice of outside counsel regarding this matter and suggested that this item be added to the agenda of the next meeting for discussion. The Commission agreed.

**VIII. Meeting Adjournment**

**Motion: Commissioner Eiler moved to adjourn the meeting.**

**Commissioner Burg seconded the motion. All Commissioners present voted in favor. The motion passed with no oppositions and no abstentions.**

The meeting adjourned at 2:08 p.m. on Tuesday, June 6, 2023.