

## Questions in Regard to Genetic Paternity Testing Services (16013-RFQ)

**The following questions have been asked regarding Solicitation 16014-RFQ. The answers are in RED**

1. Please identify the current or most recent service provider(s) and provide their pricing.  
**Answer: This is a new contract so we do not have this information.**
2. Please provide an estimate of the number of cases that will be submitted on a monthly or annual basis.  
**Answer: This number is unknown by the Court as this is a new request for qualifications.**
3. The following specification is found on page 24:  
*13. Background Check Requirement. Successful offerors shall be required to pass a Superior Court background check including the submission of a fingerprint card. Offerors who fail to pass shall be considered non-responsive and the award shall be made to the next highest qualified bidder. As the process to correct any deficiencies in a failed background check may take several weeks to months, the bidder shall automatically be considered non-responsive to this solicitation.*

Please identify who is required to have a background check? **See answer below.**

Will this requirement apply only to individuals working in the State of AZ? **See answer below.**

**Answer: As this service is not to be performed on Court premises we would just need fingerprints and background check form from a duly authorized signer of the contract. This is only required if you are offered a contract.**

4. Regarding the reference to "One individual test" on page 33:
  - a. What does this mean, three (3) persons as in a standard paternity trio, two (2) persons for absent parent test? Does "test" mean a case? **See answer below.**
  - b. Would be acceptable to the Court if the Offeror provided pricing on the basis of a single sample from an individual donor, that is a per person price instead of "test" or "case"?  
**Answer: One individual test is a single sample from an individual. Standard paternity needs three individual tests (samples) mother, father, child.**
5. Are we correct in our understanding that none of the samples submitted will be associated with a criminal case and that none of these cases are criminal cases?  
**Answer: This solicitation is only for genetic paternity testing for the Family Court.**
6. Information on the RFQ Cover Page and Attachment 6.1 indicates the clients, and not the Court, will be responsible for payment however Section 4 Uniform Terms and Conditions #4 seems to describe a scenario for invoicing the Court for payment?
  - a. Please verify whether the client (test participants) or the Court will pay for services?  
**Answer: The Court will not be paying for these services.**
  - b. How will the service provider be assured of payment if the client (test participants) is responsible for payment?  
**Answer: It is the service provider's responsibility to collect the payment from the client.**

- c. If the client (test participant) is responsible for payment is it acceptable to the Court if the service provider request pre-payment before testing begins? This is customary in the industry for private cases.

**Answer: The service provider may apply their own policies regarding payment.**

- d. It is common practice for the entity who pays for the analysis to receive the report of testing outcomes. If the client (test participant) has paid for the analysis the report will go to that party however it appears there is an expectation on the part of the Court that the Court will receive the report given the information being solicited in Attachment 6.2 Offeror's Questionnaire #3. This scenario creates uncertainty for the service provider from both a confidentiality and payment perspective.

**Answer: The Court will issue an Order for the testing. It will note that the clients will pay and where to send the results.**

How will the prompt payment discounts described in Section 2 Uniform Instructions to Offerors #5.C be confirmed and applied if the client (test participant) is actually responsible for payment?

**Answer: As stated, the Court is not paying for this service. This clause does not apply.**

- e. In this industry it is not common for our governmental clients to pay privilege or sales tax. Is it the Courts expectation that we will have to charge & collect privilege or sales tax if the client (test participant) pays for the testing? Please provide a list of tax the service provider will have to collect in this scenario.

**Answer: The provider is expected to treat Court clients in the same manner they treat private case clients.**

Please provide information on each of these points that clarifies each of the various aspects of the project.

7. Is there one, or more than one Court that could generate testing requests and is it possible to get the locations(s) and dates and times it/they might be in session and generating test requests?

**Answer: There are four Court locations which might be sending Orders. The Courts are open Monday through Friday, 8am-5pm.**

8. Regarding Section 3 Special Instructions to Offerors #5.A: Would it be equally acceptable to the Court if an individual appointed by the Company as a duly authorized signer of proposals and contracts were to sign this proposal rather than an "Owner, Partner or Corporate Officer"?

**Answer: Yes**

9. Regarding Section 3 Special Instructions to Offerors #5.B: Would it be equally acceptable to the Court if the Offeror provided a list of duly authorized signers with their proposal rather than "a Power of Authority"?

**Answer: Yes**

10. Where can we find the type of insurance required?

**Answer: The Court cannot offer assistance with this issue.**