

SUPERIOR COURT OF ARIZONA  
IN MARICOPA COUNTY

\_\_\_\_\_  
Name of Petitioner / Party A

Case Number: \_\_\_\_\_

ORDER AND NOTICE TO  
ATTEND PARENT  
INFORMATION PROGRAM  
CLASS

\_\_\_\_\_  
Name of Respondent / Party B

THIS IS AN OFFICIAL COURT ORDER. IF YOU FAIL TO OBEY THIS ORDER, THE COURT MAY FIND YOU IN CONTEMPT OF COURT.
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THE COURT FINDS:

This case involves minor child(ren) and is an action for:

- Dissolution of Marriage
- Annulment
- Legal Separation
- Paternity with a Request to Determine Legal Decision-Making Authority (Custody) or Parenting Time or Child Support
- Request to Determine Legal Decision-Making Authority (Custody) or Parenting Time or Support

THE COURT ORDERS pursuant to ARS § 25-352:

1. Attend class. You must attend and complete the Parent Information Program (PIP) Class.
2. Within 45 days. Both Party A and Party B must complete this class within 45 days from the date the Petition is served. The Party served with the Petition must register for and complete the course whether or not a Response/Answer to the Petition/Complaint is filed.
3. Pay the class fee. Each party must pay the class fee to the Program Provider.  
\*If the court fees in your Family Department case have been deferred or waived, you are eligible to have the PIP program fees deferred or waived, respectively. You must provide documentation of your deferral or waiver to the PIP program provider at the time you register for the class.

4. Certificate of completion. Upon your completion of the class the provider for the class will e-file a certificate with the court indicating that you have completed the class. Only approved providers will be able to e-file a certificate.
  
5. Failure to attend class. If you file a Petition/Complaint or Response/Answer and do not complete the Parent Information Program Class, the judge may not sign your papers and you may not get the things you asked the court to give you. You may also be denied the right to seek modification and/or enforcement of the decree/judgment/order until completion of the class. If you are the party required to file a Response/Answer and choose not to file a Response/Answer, and do not complete the Parent Information Program Class, you may be denied the right to seek modification and/or enforcement of the decree/judgment/order until completion of the class.

/s/ Ronda R. Fisk  
**Presiding Judge, Family Department**

Parent Information Program Notice

Attendance is required (A.R.S. § 25-352). You and the other parent must attend and complete a class in the Parent Information Program. As a precaution against any type of abuse or harassment, you and the other parent must attend separate classes. You may each take the class from the same agency, but not at the same time. This is not a parenting skills class. The purpose of the program is to give parents information about how children are affected by matters that involve divorce, paternity, legal decision-making (custody) and/or parenting time. This Notice applies to all parents who file any of the following actions.

- Dissolution of marriage or legal separation that involves a natural or adopted minor child common to the parties OR
- Paternity with a request that the court determine legal decision-making authority (custody), parenting time or child support, OR
- Any other domestic relations/family cases if attendance is ordered by the court.

If you do not attend the parent information class, the judge may not sign your papers and you may not get what you asked from the court. The judge may also find you in contempt of court.

Notice to the other parent. After you file your court papers, you must serve the Order and Notice on the other parent. If you have questions on how to serve the other parent, the Superior Court Law Library Resource Center locations have forms and instructions available.

[\(https://superiorcourt.maricopa.gov/llrc/court-forms/\)](https://superiorcourt.maricopa.gov/llrc/court-forms/).

East Court Building  
101 West Jefferson Street, 1st floor  
Phoenix, Arizona 85003

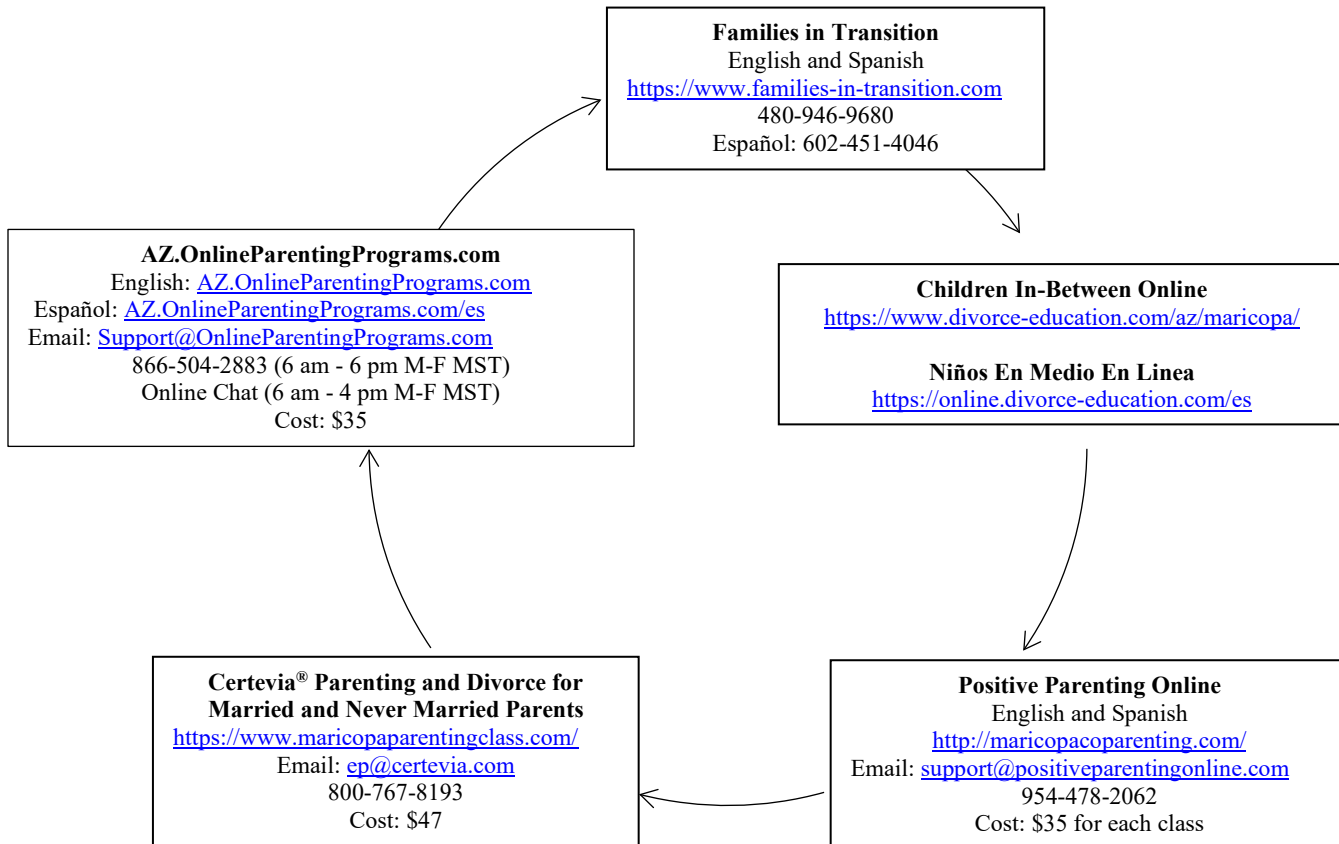
Southeast Court Complex  
222 East Javelina Avenue, 1st floor  
Mesa, Arizona 85210

Northwest Court Complex  
14264 West Tierra Buena Lane  
Surprise, Arizona 85374

Northeast Regional Court Center  
18380 North 40<sup>th</sup> Street  
Phoenix, AZ 85032

Approved parent information program classes in Maricopa County. You may choose which class you want to attend. The court will not assign you to attend a specific class. Court-approved provider classes are available in both English and Spanish. You can register for your class by contacting one of the providers listed below. If you wish to be excused from the requirement to take this class for some reason or to take a class from a provider that is not one of the “Approved Parent Information Program classes” listed below, you must receive prior authorization from the Judicial Officer assigned to your case.

Disclaimer. The court does not recommend using one program provider over another. Class fee is subject to change without notice.



**Cost.** You are required to pay the provider the class fee. If the court fees in your Family Department case have been waived or deferred, you are also able to obtain a fee waiver or deferral of the Parent Information Class. Please contact the provider regarding the required documentation for a waiver or deferral.

**Special needs or accommodations.** If, due to a disability or language need, you have difficulty finding a Parent Information Program class that can accommodate your needs, please contact Family Department Administration at 602-506-1561 for assistance.

**Classroom procedures.**

- Arrive ten minutes before the start time
- Bring picture identification, if you don't present a photo ID, you will not be admitted to the class
- Bring your case number
- Do not bring children,

- You must check in to the class and check out. Failure to check in and out of the class may result in your attendance not being counted.

Online procedures.

- Find a time and a place free of distractions
- Have your case number and credit card available
- Make sure the technical requirements of the program match your device
- You do not have to take the entire class at once. The computer remembers where you left off. You may get more out of the class if you break it up into several settings.