

Instructions: How to fill out the Consent Judgment for Legal Decision-making, Parenting Time, and Child Support, with or without Paternity

You may only use these instructions if you and the other party have agreed to file and sign a consent judgment.

Instructions:

1. Top left: On the first page, fill in the information requested at top left for the person filing the Consent Judgment and Respondent/Party B. Use the spaces marked “representing” and “state bar number” only if an attorney is preparing this form.
2. Names: Fill in the names of the persons shown as “Petitioner/Party A” and “Respondent/Party B” and the case number as on the Petition.
3. ATLAS Number: Write the ATLAS number *if* one has been assigned to your case.
4. Complete: Fill out the remaining parts of this Consent Judgment according to you and the other party’s agreements.
5. Meaning of signatures: When you and the other party sign this Consent Judgment, you state to the Court:
 - You have read, understand and agree with the contents of the Consent Judgment.
 - You agree to all the terms stated in the Consent Judgment.
 - You are requesting the Court to make this document a Court Order that governs your rights and obligations regarding your child(ren).

Signatures:

Do not sign until you are in the presence of a Clerk of Superior Court or a notary public. Be prepared to show photo identification.

Read carefully before you sign. Do not sign if you do not understand or do not agree to all terms of this consent judgment.

Lawyer signatures: if either party is represented by an attorney, the attorney(s) must also sign.

Attorney general signature: if the attorney general’s office, division of child support Enforcement, is involved in your case, a representative of that agency must approve the child support amount and sign below.

Other important papers in this packet

Parenting Plan

Fill out the Parenting Plan to let the Court know details about what you want for legal decision-making authority and parenting time. It is important to be specific when filling out the Parenting Plan. You may refer to the “Planning for Parenting Time: Arizona’s Guide for Parents Living Apart” to help make your parenting plan. The Guide is available for purchase at all Superior Court Law Library Resource Center locations or may be viewed online and downloaded for free from the State Courts’ webpage.

After completing the Parenting Plan, attach it to your Consent Judgment.

Child Support Order

**If you are establishing paternity as part of this Consent Judgment, you must use the form Child Support Order when establishing paternity. Otherwise, use the form Child Support Order.

Write in the name of the person filing the document or the lawyer’s name, current address, city, state, zip code, and the telephone number. If you have an ATLAS number, write in the number. If you are represented by an attorney write in the lawyer’s state bar number, then indicate whether you represent yourself or if you are the lawyer whether you represent Party A or Party B

Write in the Name of the Party A and Party A’s Date of Birth, the Name of the Party B and Party B’s Date of Birth and the case number in the space provided. The names should appear the same way it does on the Petition.

Fill in the full name of the legal parents (Party A and Party B) of the minor children who are the subject of this Child Support Order.

Fill in the full name and birth date of all minor children who are the subject of this Child Support Order. (Use extra pages if necessary).

Fill out the rest of the Order based upon you and the other party’s agreements.

Other important papers to be completed not in this packet

Child Support Worksheet

You can use the free online child support calculator at the website listed below to complete a child support worksheet and current employer information sheet.

ezCourtForms (<http://www.superiorcourt.maricopa.gov/ezcourtforms2/>)

To complete the child support worksheet you will need to know:

- Your case number.
- Your monthly gross income and that of the other parent.
- The monthly cost of medical insurance for the minor children who are the subject of this action.
- Monthly childcare amounts paid to others.
- The number of days the minor child(ren) spend with the non-primary residential (custodial) parent.
- Monthly obligations of yourself and the other parent for child support or court-ordered spousal Maintenance/support

After completing the child support worksheet and current employer information sheet, print out the child support worksheet and current employer information sheet and attach it to your Consent Judgment.