

Instructions: How to file an Objection to Estate Administration

1. Who can file an objection: Generally, you must have some valid interest in the case to be allowed to file an objection to some part of an informal probate of an estate. If you received copies of the papers relating to the probate from the personal representative or his/her attorney, you will probably be allowed to file the objection.
2. When an objection must be filed: File the objection immediately after you get the document or notice that you are objecting to.
3. What to say in the objection: Tell the court as simply as you can what you object to, and why. Write neatly, and be sure you give enough detail about what your points are.
4. Where to file and pay fee: To confirm the filing fee, go online to the clerk of superior court webpage.

File the original with the Probate Registrar, at the address listed below. Then, mail copies to everyone listed in number 6 below.

5. Ask for a formal hearing: If you file the objection, you must also call or go to court to arrange for a formal hearing to be scheduled, and then you must give everyone who is interested in the matter notice about the hearing date, time, and place. Call the main probate filing counter at 602-506-3072 or visit Probate Court Administration to learn how to do this:

Downtown Phoenix:
Probate Court Administration
East Court Building, 3rd Floor
101 West Jefferson
Phoenix, AZ 85003

Northeast Phoenix:
Probate Court Administration
Northeast Regional Court Facility
18380 North 40th Street
Phoenix, AZ 85032

Surprise:
Probate Court Administration
Northwest Regional Court Facility
14264 West Tierra Buena Lane
Surprise, AZ 85374

Mesa:
Probate Court Administration
Southeast Court Facility, 1st Floor, Suite 1350
222 East Javelina Avenue
Mesa, AZ 85210

- A. If filing in downtown Phoenix, at 201 West Jefferson, after filing, walk to East Court Building, 3rd Floor, to Probate Court Administration to immediately ask to schedule a hearing,

or . . .
- B. If filing at a court location where there is no Calendar Clerk available:

- Wait until 2 to 3 days after filing (so Clerk can see information in data system).
- Call 602-506-5510 and tell the clerk you need to schedule a hearing.
- Provide the case number.
- The Clerk will provide you with the date, time, and location of the hearing, as well as the name of the Judicial Officer assigned to conduct the hearing.
- Please write it down! Don't lose it! Or . . .

C. If filing at a court location where there is no Calendar Clerk available and you do not want to wait the 3-5 days:

- Bring your documents to the downtown Phoenix Probate Court Administration offices in-person to schedule the hearing.

Probate Court Administration will then provide you with a printout with information on when and where the hearing is, as well as the name of the assigned Judicial Officer.

6. Who gets copies of the objection and the Hearing notice: Mail or hand-deliver a copy of the objection and hearing notice at least to the personal representative or his/her attorney. You should also mail or hand-deliver copies to everyone else to whom the personal representative gave notice of the court matter. Ask the personal representative for the names and address of these people, or go to the Clerk of Superior Court's office and look at the copy of the Proof of Notice filed by the personal representative that will have all the information.