

**Judicial Merit System Commission- Regular Quarterly Meeting
Tang Conference Room, Third Floor
101 West Jefferson, East Court Building
Tuesday, March 3, 2020
General Session Meeting Minutes**

The Judicial Merit System Commission met on Tuesday, March 3, 2020 for its regularly scheduled quarterly meeting. The meeting was conducted in the Tang Conference Room, located at 101 W. Jefferson Street, East Court Building, 3rd Floor

I. Meeting Convened

The meeting was called to order at 2:06 p.m. with the following Commissioners in attendance: Commissioners Craig Waugh (Chair), Yvonne Hunter, Lauren Eiler, Stephen Burg and Roger Geddes (telephonic). Also in attendance were Jennifer Fish, Secretary to the Commission, Mark Wilson, Human Resources Manager, Ashyea Thompson, Human Resources Analyst and Maria Washburn, Human Resources Associate.

II. Approval of the Minutes

Chairman Waugh called for a motion to approve the minutes from the 3 December 2019, Quarterly meeting, unless anyone proposed edits to the draft minutes. Commissioner Eiler noted that there is a typographical error and the word “differential” should be replaced with “deferential” on line 21 of the minutes. None of the Commissioners recommended any additional edits.

Motion: Commissioner Burg moved to approve Quarterly General Session Minutes of 3 December 2019 as amended.

Chairman Waugh seconded the motion. The motion passed by a vote of four in favor, none opposed and one abstention.

General Session Ended.

Executive Session convened.

Executive Session Ended.

General Session re-convened.

III. Appeals for Notification Status

Secretary Fish reported the appeal of termination filed by *Shawn Sperling v. Juvenile Probation Department* has reached a settlement agreement and has resigned in lieu of termination.

IV. Appeals Pending Decision

No appeals pending decision this hearing.

V. Proposed Changes to the Judicial Merit System Resolution and Rules, Hearing Officer's Handbook, Appellant's Guide.

Discussed in Executive Session

VI. Executive Session

Commissioner Waugh made a motion to enter Executive Session to discuss legal advice with the Commission's counsel at 2:12 p.m.

Motion: Commissioner Waugh moved to enter Executive Session.

The Motion was seconded and passed with all in favor, none opposed and no abstentions.

With all in favor and no abstentions, the motion carried, and executive session commenced.

The chair made a motion that the Commission's proposed changes to the Presiding Judge to the Commission's resolution and rules consistent with counsel during the executive session. The chair will also move that the commission adopt the changes the to the Hearing Officer's Handbook and the Appellant's Guide that was discussed in executive session. The motions were seconded and carried with all in favor with none opposed and no abstentions.

VII. Annual Report Clarification

Secretary Fish clarified that the old version of the Annual Report had included numbers that included Justice Courts staff that was not included elsewhere so it gave a skewed view. It looked like a trend down in terms of the number of classified and JMR match with the trend up in unclassified and CPR so this has been corrected, so the number now match.

VIII. Call to the Public

A call to the public was made by Commissioner Waugh, and no response to the call was made.

IX. Meeting Adjourned

Motion: Commissioner Waugh moved to adjourn the meeting. The motion was seconded and passed with all in favor.