

Judge *Pro Tempore*: _____ State Bar No. _____
Address: _____

E-mail: _____

Phone: _____

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

[INSERT PLAINTIFF(S)], et al.

Plaintiff(s),

vs.

[INSERT DEFENDANT(S)], et al.,

Defendant(s).

Case No.: _____

**NOTICE OF SETTLEMENT
CONFERENCE**

This case having been assigned to the undersigned Judge *Pro Tempore* for the purpose of holding a Settlement Conference,

IT IS HEREBY ORDERED that the Settlement Conference in the above-referenced matter is scheduled on ___, 202__, at _____. The Settlement Conference is to be held at the following location:

Address

If any counsel or party wishes to participate remotely, it will be permitted.

The Judge *Pro Tempore* must receive each party's Settlement Conference Memoranda that comply with Rule 16.1(c), Ariz. R. Civ. P., from each party no less than one week before the settlement conference, on or before ___, __, 202__. A copy of the party's Initial Rule 26.1 Disclosure Statement or the latest cumulative supplement (whichever is most comprehensive) shall be attached as Exhibit 1 to the Settlement Conference Memorandum. Settlement Conference Memoranda must be exchanged between the parties. Each party has the option to provide a Confidential Supplemental Memorandum to the Judge *Pro Tempore*. Settlement Memoranda may be provided via email, however, if the Memorandum with exhibits is greater than 50 pages, a notebook with hard copies should be provided to the Judge *Pro Tempore*.

DATED this ____ day of ____ 202_.

Judge Pro Tempore

ORIGINAL of the foregoing
e-filed with AZ Turbo Court
this ____ day of ____, 202__

Clerk of the Court
MARICOPA COUNTY SUPERIOR COURT

COPY of the foregoing electronically
delivered via the court's electronic
e-filing method, this same day to:

The Honorable XXX
MARICOPA COUNTY SUPERIOR COURT

COPY of the foregoing e-mailed
on this same day to:
adroffice1@jbazmc.maricopa.gov

By: /s/