

# GRANDPARENT VISITATION

Do not copy  
or file this page

# 1

**To Get the First Court Order**

(Forms and Instructions)

## Petition and papers for grandparent visitation

### Checklist

You may use the forms and instructions in this packet if . . .

- ✓ You are the natural or adoptive grandparents or great grandparents of the minor child(ren)\*\*. (If you are grandparents or great grandparents on the father's side, paternity must be established.) AND
- ✓ You want to get a court order allowing you visitation with the minor child(ren), AND
- ✓ The minor children have resided in Arizona at least 6 months before you file the petition or a lawyer advised you that there was some other basis that permits you to pursue the case in Arizona at this time, OR
- ✓ There is a Maricopa County Superior Court order for legal decision-making or parenting time involving the minor child(ren), OR
- ✓ The minor child(ren) live in Maricopa County, AND

At least one of the following is true:

- The parents of minor child(ren) have been divorced for at least 3 months, OR
- One parent has been dead or missing for at least 3 months, OR
- The minor children were born out of wedlock and the parents of the minor children are not currently married to each other.

Read me: Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Law Library Resource Center website.

Law Library Resource Center

Establish grandparent visitation

Part 1 - The First Court Papers

This packet contains court forms and instructions to establish grandparent visitation. Items in **bold** are forms that you will need to file with the Court. Non-bold items are instructions or procedures. Do not copy or file those pages!

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The documents you have received are copyrighted by the Superior Court of Arizona in Maricopa County. You have permission to use them for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

## Instructions: How to fill out all forms to request court order for grandparent visitation

When to use these forms: Use these forms if you are the natural or adoptive grandparent(s) or great grandparent(s) who want to get a court order for visitation.

Type or print with black ink only.

New Case: Most court forms can be filed electronically (eFile), and some forms in this packet may be auto generated by the eFiling system. If you will be eFiling your forms, you will not need to complete all forms in this packet. For more information about eFiling and which forms will be auto generated by the eFiling system, read the eFiling instructions first:

<https://superiorcourt.maricopa.gov/media/7446/dref13i.pdf>.

Existing Case: Most court documents can be filed electronically. For more information about eFiling, read the eFiling instructions first:

<https://superiorcourt.maricopa.gov/media/7448/dref93i.pdf>.

### Family Department/Sensitive Data Cover Sheet:

- Write in the information requested about the Petitioner/Party A, the Respondent Party B, and any children under the age of 18.
- Case Type: Check the “Other” box.
- Interpreter: Check “yes” or “no” to indicate whether an interpreter is needed. If “yes,” write in what language(s).

Do NOT include a mailing address on this form if requesting address protection.

### Summons (Only complete if this is a new case):

A new case means there is no existing case or court order involving the children.

- Your name, street address (if not protected), city, state, zip code, telephone number (if not protected), and if you are represented by an attorney, the attorney bar number.
- Check the box to show whether you are representing yourself or represented by an attorney.
- Print your name (as Petitioner), then print the name of the other parties (the parents and legal guardians).
- Important: Each individual - Parent A, Parent B, Legal Guardian, other – gets a Summons! This means a Summons for parent/Party A, a Summons for parent/Party B and if there is a Legal Guardian, Summons for the Legal Guardian.
- Do not fill out the remainder of this form; the Clerk of Superior Court will finish it.

Order to Appear (Only complete this form if this is an existing case):

An existing case means there is already a court case or court order involving the children.

- Your name, street address (if not protected), city, state, zip code, telephone number (if not protected), and if you are represented by an attorney, the attorney bar number.
- Check the box to show whether you are representing yourself or represented by an attorney.
- Print your name (as Petitioner), then print the name of the other parties (the parents and legal guardians).
- Important: Each individual - Parent A, Parent B, Legal Guardian, other – gets an Order to Appear! This means an Order to Appear for parent/Party A, an Order to Appear for parent/Party B and if there is a Legal Guardian, an Order to Appear for the Legal Guardian.
- Do not fill out the remainder of this form; the Clerk of Superior Court will finish it.

Petition:

In the top left corner of the first page, fill out the following: your name; address (if not protected); city, state and ZIP code; telephone number.

Fill in your name in the space that says, “Name of Grandparent Requesting Visitation.” If more than one person is the grandparent who wants visitation, put the other grandparent’s name on the next line that says, “Name of Other Grandparent” (if applicable).

In the space that says, “Name of Party A,” fill in the name of the Petitioner/Party A as listed in the current court case. If there is no current court case involving the minor child(ren), fill in the name of one of the legal parents of the minor child(ren).

In the space that says, “Name of Party B,” fill in the name of Respondent/Party B as listed in the current court case. If there is no current court case involving the minor child(ren), fill in the name of the other legal parent of the minor child(ren).

If there is a legal guardian for the minor child(ren), put that person’s name in the space that says, “Name of Legal Guardian.”

Use the Existing Case Number

WARNING: If the Court has already made an order for legal decision-making, parenting time or paternity involving the minor child(ren) in Maricopa County, do not get a new case number when filing your case! Use the existing case number.

1. Information about you: Fill in your name, address (if not protected) and date of birth. This is basic information about YOU, the Grandparent(s) and your relationship to the children for whom you want the order.

2. Information about Party A: Fill in the information about Party A, including address and date of birth. This is basic information about Party A.
3. Information about Party B: Fill in the information about Party B, including address and date of birth. This is basic information about Party B.
4. Information about the legal guardian (if any): Fill in the information about any legal guardian for the children, including address and date of birth. This is basic information about any legal guardian for the minor child(ren).
5. Information about the children: Fill in information about all the children for whom you want this order. The minor children for whom you want this order should all have the same parents.
6. Legal Reasons you should have visitation: Under the law, grandparents can only have visitation orders in certain cases. Read all the choices and decide which one applies to you. Then complete all the information about the choice you selected. If your situation does not fit one of the choices, do not file the Petition. You can ask a lawyer for help, to see if there is some other legal ground upon which you can ask for visitation.
7. Relationship with Children: Explain here what your relationship with the children is, and why it is best for the children to have visitation with you.
8. Your visitation plan: Explain here specifically what visitation schedule you are asking the court to order.
9. Other information about the children: Fill out where the children from this action have been living for the past 5 years; if any children are under age 5, simply put information since their birth. Write each child's name; the address where the child lived; what dates the child lived at each address; who the child lived with; and the relationship of that person to the child. While you may not remember exact dates when you moved from one location to another, fill this information out as completely as possible.
10. More information about children: You must tell the Court if there are prior cases involving the minor child(ren) that don't involve legal decision-making, physical custody or parenting time, visitation, such as a personal injury case involving the child(ren). If there are no other cases, mark the first box and GO ON. If there is another case, you must include the case number in your petition prior to filing. This information could affect you or your children's rights in this case.
11. Other cases about the children: If you are aware of court cases about the children, you need to tell the Court that. Attach a copy of the orders about legal decision-making, physical custody, parenting time, visitation, or child support to the petition, unless the orders are from the Superior Court in Maricopa County.

12. Legal decision-making and physical custody rights of others as to these children: If you do not know of another person OTHER THAN Party A and Party B who is claiming legal decision-making and physical custody or visitation rights to any of the children, mark the first box and GO ON. If you do know of such a person, put the information here, including the child's name and the person who believes they have a legal decision-making, physical custody, or visitation claim.
13. Proper location for this court case: If there is not a court case already in Maricopa County Superior Court, the minor child(ren) must live in Maricopa County for this to be a proper county for you to pursue your court case.
14. Other Statements to the Court: This is where you can write anything else you would like to the Court to know regarding your Request to establish visitation.

AFFIRMATION AND SIGNATURE(S) OF GRANDPARENT(S):

Sign this form in the presence of a Notary Public or the Clerk of the Superior Court. When you sign this form, you are telling the Court that everything contained in the Petition for Grandparent Visitation is true, under penalty of perjury.

Do not copy  
or file this page

## Procedures: What to do after completing all forms to get a court order for grandparent visitation

Is your grandparent visitation case a new case or an existing case?

New Case – A new case means your case:

- Is the first court case involving your grandchildren in this court; and
- There is no existing family case involving the parents in this court; and
- There are no existing court orders involving the children from this court.

A new case gets a new case number and requires a Summons for proper service.

Existing Case – An existing case means:

- There is already a court case involving your grandchildren in this court; or
- There is already a family case involving the parents in this court; or
- There is already a court order involving the children from this court.

An existing case will use the same case number and will require an Order to Appear for proper service.

If you have a New Case, follow the steps below – but skip Steps 5 AND 6.

If you have an Existing Case, follow all the steps below.

Step 1: Complete the Family Department/Sensitive Data Coversheet. (No copies needed.)

Step 2: Photocopy: Make 3 copies or more\* of the following documents after you complete them.

- Summons (New cases only) - OR - Order to Appear (For an Existing case)
- Petition to Establish Grandparent Visitation

New Case: If you will eFile your forms, you may not need as many paper copies. You will need a paper set of the filed forms to serve on the other party, one for Division of Child Support Services if they are involved in your case, and one for the judge (when required). You will also need to print out the forms auto generated by the eFile system to serve. For more information about how to eFile your papers, read the eFiling instructions: <https://superiorcourt.maricopa.gov/media/7446/dref13i.pdf>.



Existing Case: If you will eFile your forms, you may not need as many paper copies. You will need a paper set of the filed forms to serve on the other party, Division of Child Support Services if they are involved in your case, and one for your judge or Family Administration (when required). For more information about how to eFile your papers, read the eFiling instructions: <https://superiorcourt.maricopa.gov/media/7448/dref93i.pdf>.

Step 3: Separate papers into sets: One (1) set of originals and 3 (or \*more) copies as arranged below:

<p>Set 1 – Originals for the Clerk of Superior Court</p> <ul style="list-style-type: none"> <li>• Family Department Cover Sheet</li> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> </ul>	<p>Set 2 – Copies for Judge</p> <ul style="list-style-type: none"> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> <li>• 1 Self-Addressed Stamped Envelope</li> </ul>
<p>Set 3 - Copies for Party A (If living, and parental rights have not been terminated by a court order)</p> <ul style="list-style-type: none"> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> </ul>	<p>*Set 4 - Copies for Party B (If living, and parental rights have not been terminated by a court order)</p> <ul style="list-style-type: none"> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> </ul>
<p>Set 5 – Copy for yourself</p> <ul style="list-style-type: none"> <li>• Family Department Cover Sheet</li> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> </ul>	<p>*Set 6 – Or more, if needed - for legal guardian or other persons or agency claiming custody of the child</p> <ul style="list-style-type: none"> <li>• Petition for Grandparent Visitation</li> <li>• Summons (new case only) <u>OR</u> Order to Appear (existing case only)</li> </ul>

Step 4: File the papers with the Clerk of Superior Court:

You may file your papers at any of the following Superior Court locations. The court is open from 8 a.m. to 5 p.m., Monday through Friday.

Central Court Building  
201 West Jefferson, 1st floor  
Phoenix, Arizona 85003

Southeast Court Complex  
222 East Javelina Avenue, 1st floor  
Mesa, Arizona 85210

Northwest Court Complex  
14264 West Tierra Buena Lane  
Surprise, Arizona 85374

Northeast Court Complex  
18380 North 40<sup>th</sup> Street  
Phoenix, Arizona 85032

At the Clerk of Superior Court's filing counter:

Give the original set and all sets of copies to the Clerk of Superior Court at the filing counter and pay the filing fee. The Clerk of Superior Court will keep the original set, stamp the extra copies to show that these are copies of papers you have filed with the Court, and return the stamped copies to you. These stamped sets of copies are now called "conformed" copies.

Fees: A list of current filing fees is available from the Law Library Resource Center and from the Clerk of Superior Court's website.

If you cannot afford the filing fee and/or the fee for having the papers served by the Sheriff or by publication, you may request papers for a deferral (payment plan) before you file your papers with the Clerk of Superior Court. Deferral Applications are available at no charge from the Law Library Resource Center. Present the completed Deferral Application to the Clerk of Superior Court at the same time you hand over the Petition and other papers.

Step 5: (For Existing Case only): Deliver the Judge's Set of Papers to one of the following Family Department administrative offices.

The Judge's Set of Papers should include:

- File-stamped Petition (Judge's Copy)
- Order to Appear (all copies)
- A self-addressed stamped envelope.

Central Court Building  
201 West Jefferson, 3<sup>rd</sup> floor  
Phoenix, Arizona 85003  
(To Family Department Administration)

Southeast Court Complex  
222 East Javelina Avenue, 1st floor  
Mesa, Arizona 85210  
(To Family Department Administration)

Northwest Court Complex  
14264 West Tierra Buena Lane  
Surprise, Arizona 85374  
(To Family Conference Center)

Northeast Court Complex  
18380 North 40th Street  
Phoenix, Arizona 85032  
(To Family Conference Center)

Step 6: (For Existing Case only): Wait for the Judge to sign the Order to Appear.

After you give the judge two copies of the Order to Appear and a copy of the petition showing the court's filing stamp, the judge will review your petition, and either 1) issue the Order to Appear, or 2) reject the petition.

If the judge issues the Order to Appear, Family Administration will schedule a hearing for your case, and add the date, time and place of the hearing to the Order to Appear. They will then mail the Order to Appear to you in the self-addressed stamped envelope you provided, so that you may serve it and the Petition to both parents, and other interested parties.

Step 7: Serve the Papers You must serve the other parties with the Petition and other papers.

The papers may be delivered by the Sheriff's Department, a licensed private process server, commercial delivery service or mail by which you can obtain an original or copy of the other party's signature confirming delivery, or by Acceptance of Service as described in the Service packet available from the Law Library Resource Center or its website.

Note: You must serve both parents with papers unless they are no longer living or have had their parental rights permanently severed. This includes your own son or daughter, even if he or she agrees with your request.

Step 8: Attend the Hearing.

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or file  
this page

Person Filing: \_\_\_\_\_  
 Address (if not protected): \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 ATLAS Number: \_\_\_\_\_  
 Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

\_\_\_\_\_  
 Petitioner / Party A

Case No. \_\_\_\_\_

\_\_\_\_\_  
 Respondent / Party B

ATLAS No. \_\_\_\_\_

**FAMILY DEPARTMENT SENSITIVE DATA  
 COVERSHEET WITH CHILDREN  
 (CONFIDENTIAL RECORD)**

Fill out. File with Clerk of Superior Court. Social Security Numbers should appear on this form only and should be omitted from other court forms. Access Confidential pursuant to ARFLP 43.1(f).

A. Personal Information:	Petitioner / Party A	Respondent / Party B
Name	_____	_____
Gender	<input type="checkbox"/> Male or <input type="checkbox"/> Female	<input type="checkbox"/> Male or <input type="checkbox"/> Female
Date of Birth (Month/Day/Year)	_____	_____
Social Security Number	_____	_____

**Warning: DO NOT INCLUDE MAILING ADDRESS ON THIS FORM IF REQUESTING ADDRESS PROTECTION**

Mailing Address	_____	_____
City, State, Zip Code	_____	_____
Contact Phone	_____	_____
Receive texts from Court to contact phone number above?	<input type="checkbox"/> Yes <input type="checkbox"/> No texts	<input type="checkbox"/> Yes <input type="checkbox"/> No texts
Email Address	_____	_____
Current Employer Name	_____	_____
Employer Address	_____	_____
Employer City, State, Zip Code	_____	_____
Employer Telephone Number	_____	_____
Employer Fax Number	_____	_____

**B. Child(ren) Information:**

Child Name	Gender	Child Social Security Number	Child Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____

**C. Type of Case being filed:** Mark only one (1) category below. (\*) Mark this box only if no other case type applies.

<input type="checkbox"/> Dissolution (Divorce)	<input type="checkbox"/> Paternity	<input type="checkbox"/> Order of Protection
<input type="checkbox"/> Legal Separation	<input type="checkbox"/> *Legal Decision-Making / Parenting Time	<input type="checkbox"/> Register Foreign Order
<input type="checkbox"/> Annulment	<input type="checkbox"/> *Child Support	<input type="checkbox"/> Other

**D. Do you need an interpreter?**  Yes or  No. If Yes, what language? \_\_\_\_\_  
**DO NOT COPY this document. DO NOT SERVE THIS DOCUMENT to the other party.**

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

\_\_\_\_\_  
Name of Petitioner / Party A

Case No.: \_\_\_\_\_

And

### SUMMONS

\_\_\_\_\_  
Name of Respondent / Party B

**WARNING: This is an official document from the court that affects your rights. Read this carefully.  
If you do not understand it, contact a lawyer for help.**

**FROM THE STATE OF ARIZONA TO:** \_\_\_\_\_  
Name of Opposing Party

1. A lawsuit has been filed against you. A copy of the lawsuit and other court papers are served on you with this *"Summons."*
2. If you do not want a judgment or order entered against you without your input, you must file a written *"Answer"* or a *"Response"* with the court, and pay the filing fee. Also, the other party may be granted their request by the Court if you do not file an *"Answer"* or *"Response"*, or *show up in court*. To file your *"Answer"* or *"Response"* take, or send, it to the:

- Office of the Clerk of Superior Court, 201 West Jefferson Street, Phoenix, Arizona 85003-2205 OR
- Office of the Clerk of Superior Court, 18380 North 40<sup>th</sup> Street, Phoenix, Arizona 85032 OR
- Office of the Clerk of Superior Court, 222 East Javelina Avenue, Mesa, Arizona 85210-6201 OR
- Office of the Clerk of Superior Court, 14264 West Tierra Buena Lane, Surprise, Arizona 85374.

After filing, mail a copy of your *"Response"* or *"Answer"* to the other party at their current address.

3. If this *“Summons”* and the other court papers were served on you by a registered process server or the Sheriff within the State of Arizona, your *“Response”* or *“Answer”* must be filed within TWENTY (20) CALENDAR DAYS from the date you were served, not counting the day you were served. If you were served by *“Acceptance of Service”* within the State of Arizona, your *“Response”* or *“Answer”* must be filed within TWENTY (20) CALENDAR DAYS from the date that the *“Acceptance of Service”* was filed with the Clerk of Superior Court. If this *“Summons”* and the other papers were served on you by a registered process server or the Sheriff outside the State of Arizona, your Response must be filed within THIRTY (30) CALENDAR DAYS from the date you were served, not counting the day you were served. If you were served by *“Acceptance of Service”* outside the State of Arizona, your *“Response”* or *“Answer”* must be filed within THIRTY (30) CALENDAR DAYS from the date that the *“Acceptance of Service”* was filed with the Clerk of Superior Court. Service by a registered process server or the Sheriff is complete when made. Service by Publication is complete thirty (30) days after the date of the first publication.
4. You can get a copy of the court papers filed in this case from the Petitioner at the address listed at the top of the preceding page, or from the Clerk of Superior Court's Customer Service Center at:
  - 601 West Jackson, Phoenix, Arizona 85003
  - 18380 North 40<sup>th</sup> Street, Phoenix, Arizona 85032
  - 222 East Javelina Avenue, Mesa, Arizona 85210
  - 14264 West Tierra Buena Lane, Surprise, Arizona 85374.
5. If this is an action for dissolution (divorce), legal separation or annulment, either or both spouses may file a *Petition for Conciliation* for the purpose of determining whether there is any mutual interest in preserving the marriage or for Mediation to attempt to settle disputes concerning legal decision-making (legal custody) and parenting time issues regarding minor children.
6. Requests for reasonable accommodation for persons with disabilities must be made to the division assigned to the case by the party needing accommodation or his/her counsel at least three (3) judicial days in advance of a scheduled proceeding.
7. Requests for an interpreter for persons with limited English proficiency must be made to the division assigned to the case by the party needing the interpreter and/or translator or his/her counsel at least ten (10) judicial days in advance of a scheduled court proceeding.

SIGNED AND SEALED this date \_\_\_\_\_

CLERK OF SUPERIOR COURT

By \_\_\_\_\_  
Deputy Clerk of Superior Court

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Regarding the Matter of:

Case Number \_\_\_\_\_

\_\_\_\_\_  
Name of Grandparent Requesting Visitation

### PETITION FOR GRANDPARENT VISITATION A.R.S § 25-409

\_\_\_\_\_  
Name of *Other* Grandparent (if applicable)

\_\_\_\_\_  
Name of Party A  DECEASED  
(if applicable)

\_\_\_\_\_  
Name of Party B  DECEASED  
(if applicable)

\_\_\_\_\_  
Name of Legal Guardian, if any

There is an existing Family Department case in this county between the parents of the children for whom I want an order of visitation, and I have listed that case number above as required by Arizona law (A.R.S. § 25-409).

### GENERAL INFORMATION:

**1. Information about me (or us), the Grandparent(s):**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

County of residence: \_\_\_\_\_

Occupation(s): \_\_\_\_\_

My / Our relationship to minor child(ren) for whom I want the VISITATION order:

- |                          |                               |                          |                                     |
|--------------------------|-------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> | Grandparent on Party A's side | <input type="checkbox"/> | Great Grandparent on Party A's side |
| <input type="checkbox"/> | Grandparent on Party B's side | <input type="checkbox"/> | Great Grandparent on Party B's side |
| <input type="checkbox"/> | Other: (explain): _____       |                          |                                     |

**2. Information about Party A**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
County of residence: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Relationship to minor child(ren): \_\_\_\_\_

**3. Information about the Party B**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
County of residence: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Relationship to minor child(ren): \_\_\_\_\_

**4. Information about other legal guardians of minor child(ren), if any:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
County of residence: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Relationship to minor child(ren): \_\_\_\_\_

**5. Information about minor children for whom I / we want the visitation order:**

Name: _____	Name: _____
Birthdate: _____	Birthdate: _____
Current Address: _____	Current Address: _____
_____	_____
County of residence: _____	County of residence: _____
Name: _____	Name: _____
Birthdate: _____	Birthdate: _____
Current Address: _____	Current Address: _____
_____	_____
County of residence: _____	County of residence: _____



6. **Legal Reason why I/we have a right to request a visitation order:** (check whichever applies)

- A.  Parents of minor child(ren) have been divorced for at least 3 months:  
Date of Divorce: \_\_\_\_\_ Court case number: \_\_\_\_\_  
Name of Court: \_\_\_\_\_  
Court Address/Location: \_\_\_\_\_
- B.  Child(ren) were born out of wedlock and parents aren't currently married (List names of children born out of wedlock):  
\_\_\_\_\_  
\_\_\_\_\_
- C.  Party A OR  Party B has been dead for at least 3 months:  
Date of Death: \_\_\_\_\_
- D.  Party A OR  Party B has been missing for at least 3 months:  
Date parent discovered to be missing: \_\_\_\_\_  
Date reported to Law enforcement agency: \_\_\_\_\_  
Name, location of agency: \_\_\_\_\_
- E. If you are asking for visitation rights as PATERNAL grandparent(s), that is, you are the parent(s) or grandparent(s) of the *father* of the minor children, complete the information below: **PATERNITY WAS ESTABLISHED BY: (check one box)**
- A Court Order for Paternity\* from this county or previously *transferred to* this county. (A.R.S. § 25-502(c))
- Filing an Acknowledgment of Paternity through the Hospital Paternity Program or other means allowed by law on or after July 21, 1996 (A.R.S. § 25-812-814, or § 36-334).
- Child Support Order\*: An Order for Child Support has been issued which names my/our son/grandson as the father. (Supply information about the Order as requested below.)
- Marriage: Parties were legally married when child(ren) was (were) born, conceived or adopted.

\*Note: Documents mentioned above or giving proof of the above should already be in the case file or attached.

**7. Statements about your relationship with minor child(ren), and why you think it is best for the child(ren) that you have visitation with them:**

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**8. Your plan for visitation with the minor child(ren): (be specific)**

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TRANSPORTATION will be provided by (name): \_\_\_\_\_  
as follows: (explain)

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During WEEKENDS: (explain specifically)

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During the SUMMER MONTHS OR SCHOOL BREAKS: (explain specifically)

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FOR HOLIDAYS AND BIRTHDAYS: (explain specifically)

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---

FOR TELEPHONE CALLS: (explain specifically)

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---

OTHER: (explain specifically)

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**OTHER INFORMATION ABOUT THE CHILD(REN):**

**9. Where the child(ren) who is/are under 18 years of age have lived for the last 5 years.**  
(Attach extra pages if necessary.)

Child's Name: _____	Dates: From _____ To _____
Lived with: _____	Relationship to child: _____
Street address: _____	City, State _____

Child's Name: _____	Dates: From _____ To _____
Lived with: _____	Relationship to child: _____
Street address: _____	City, State _____

Child's Name: _____	Dates: From _____ To _____
Lived with: _____	Relationship to child: _____
Street address: _____	City, State _____

**10. Court cases NOT involving legal decision-making, physical custody, parenting time or visitation related to the child(ren) under 18 years old.** (check one box)

I **HAVE**     I **HAVE NOT**    been a party or a witness in court in this state or in any other state regarding issues OTHER THAN legal decision-making, custody, parenting time or visitation of any of the child(ren) named above (If so, explain below, using extra pages if necessary. IF NOT, GO ON.)

Name of each child: \_\_\_\_\_

Court state: _____	Court location: _____
Court case number: _____	Current status: _____

How the child is involved: \_\_\_\_\_

Summary of any Court Order:

\_\_\_\_\_

\_\_\_\_\_



**REQUEST MADE TO COURT:**

- (1) For a court order for visitation with the minor children as described above, and
- (2) For such other orders as this Court considers just and fair.

**UNDER OATH OR AFFIRMATION**

**I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_  
(date)

By \_\_\_\_\_.

(notary seal)

\_\_\_\_\_  
Deputy Clerk or Notary Public

(only fill out second notary and signature line if more than one party filling out this Petition)

**UNDER OATH OR AFFIRMATION**

**I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_  
(date)

By \_\_\_\_\_.

(notary seal)

\_\_\_\_\_  
Deputy Clerk or Notary Public

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
ATLAS Number: \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

FOR CLERK'S USE ONLY

Representing  Self, without a Lawyer or  Attorney for  Petitioner OR  Respondent

## SUPERIOR COURT OF ARIZONA MARICOPA COUNTY

\_\_\_\_\_  
Name of Grandparent(s) Requesting Visitation

Case No. \_\_\_\_\_

\_\_\_\_\_  
Name of Party A

### ORDER TO APPEAR REGARDING PETITION FOR GRANDPARENT VISITATION

\_\_\_\_\_  
Name of Party B

**READ ME:** This is an important Court Order that affects your rights. Read this Order carefully. If you do not understand this Order, contact a lawyer for help.  
All parties, whether represented by attorneys or not, must be present. If there is a failure to appear, the Court may make such orders as are just, including granting the relief requested by the party who does appear.

Based on the **Petition for Grandparent Visitation**, any documents filed with it, and pursuant to Arizona Law,

**IT IS ORDERED THAT YOU** \_\_\_\_\_ (name) appear at the time and place stated below so the Court can determine whether the relief asked for in the Motion/Petition should be granted.

**NAME OF JUDICIAL OFFICER:** \_\_\_\_\_

**DATE AND TIME OF HEARING:** \_\_\_\_\_

**PLACE OF HEARING:** \_\_\_\_\_

**TYPE OF HEARING:**  Resolution Management Conference  
 Evidentiary Hearing  
 Other (specify): \_\_\_\_\_

**IT IS FURTHER ORDERED** that a true copy of this **“Order to Appear”** and a true copy of the **Petition for Grandparent Visitation** and documents filed with the Petition shall be served by the moving party on the parties who are required to appear and a true copy of these documents shall be mailed immediately to parties who have appeared in this action, in accordance with Arizona Rules of Family Law Procedure, Rules 40-43..

**IT IS FURTHER ORDERED** that the parties and counsel shall file and exchange all documents and disclosure as required by Rule 49, within the time specified therein.

**NOTICE:**

**FAILURE TO APPEAR at the hearing** may result in the court issuing a **CHILD SUPPORT OR CIVIL WARRANT FOR YOUR ARREST**. If you are arrested, you may be **HELD IN JAIL** for up to 24 hours before you see a judge.

Requests for reasonable accommodation for persons with disabilities must be made to the division assigned to the case by the party needing accommodation or his/her counsel at least three (3) judicial days in advance of a scheduled proceeding.

Requests for an interpreter for persons with limited English proficiency must be made to the division assigned to the case by the party needing the interpreter and/or translator or his/her counsel at least ten (10) judicial days in advance of a scheduled court proceeding.

DONE IN OPEN COURT: \_\_\_\_\_  
Judge/Commissioner of the Superior Court