

Purpose

JAX provides parents and guardians the ability to:

- View information about their case
- View hearing dates and locations
- View a list of filed case documents
- Update contact information
- Receive information on court resources



SUPERIOR COURT Juvenile Court Administration



602-506-4533



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superiorcourt.maricopa.gov/juvenile



Juvenile Access and Communication Exchange

Parent Guide

Judicial Branch of Arizona
in Maricopa County

Requesting Access to JAX



STEP ONE

- 1 Type this link into your web browser:



- 2 Select “Parent/Interested Party”

Court/Agency Personnel

Parent/Interested Party

To access the JAX system, you must provide your last name and the contact email address that you supplied to the Court.

Last name: *

Email address: *

I acknowledge that the information displayed in this web site is intended only for the parties associated to the case. Access or dissemination of this information without proper authorization may result in criminal prosecution per ARS §8-807.

Verify

- 3 Type your last name and the email address you provided to the court. Read and check the affirmation statement and click the “Verify” button.
- 4 Once the form is successfully submitted, you will see the following message.

Your information has been verified and a message has been sent to your email address. Please check your email for instructions to access JAX.

STEP TWO

- 1 Check your email inbox for an email with the subject line “JAX Access Request”
- 2 Within the email, select the “Access JAX Portal” link within 24 hours.
If you do not use the link with 24 hours, you will need to submit a new request for JAX access.

- 3 Fill in the security questions and select the “Login” button.

Notifications

You may receive notifications in the JAX portal when a document for your case is uploaded.

A notification menu is located on the side navigation bar and provided the number of unread notifications for your account.



You may locate information about uploaded case documents including “Uploaded By” and “Uploaded Date” for each uploaded document.

Visit the JAX Manual for more information about notifications.