

How to fill out the consent decree for divorce or legal separation in a non-covenant marriage with no minor children

Instructions for filling out the Consent Decree:

1. Top left: On the first page, fill in the information requested at top left for the person filing the Consent Decree and Respondent/Party B. Use the spaces marked “Representing” and “Lawyer’s Bar Number” only if an attorney is preparing this form.
2. Names: Fill in the names of the persons shown as “Petitioner/Party A” and “Respondent/Party B” and the case number as on the Petition.
3. Complete: Fill out the remaining parts of this Consent Decree according to you and your spouse’s agreements.
4. If applicable, complete the Spousal Maintenance Worksheet.
 - Use the free online spousal maintenance calculator at the following website to complete a spousal maintenance worksheet:

Website: <https://www.superiorcourt.maricopa.gov/app/selfsuffcalc/>

- After completing the worksheet, print it out and file it with your papers.
5. Meaning of signatures: When you and your spouse sign this Consent Decree, you state to the Court:
 - You have read, understand and agree with the contents of the Consent Decree.
 - You agree to all the terms stated in the Decree.
 - You are requesting the Court to make this document a Court Order that governs your divorce or legal separation.
 6. Signatures:
 - Be prepared to show photo identification before signing this document.
 - Do not sign this Consent Decree until you are in front of a Clerk of Superior Court or a Notarial Officer.
 - Read carefully before you sign this Consent Decree.

- You and your spouse may sign this Consent Decree only if you understand and agree to all the terms of the Decree.
- Lawyer Signatures: If you or your spouse is represented by an attorney, the attorney must also sign.

Helpful Tips:

1. Be sure to include “EXHIBIT A” about property and debts as part of your decree.
2. Be sure to attach a quit claim deed, if a quit claim deed has been signed.

Other important papers in this packet:

Notice of Lodging

Fill out the Notice of Lodging. Attach the documents listed in this packet's Procedures to the Notice of Lodging.

See Procedures for next steps.

Wait: You must wait at least 60 days from the date the responding party was served or signed an Acceptance of Service form for the divorce or legal separation papers before you submit the Consent Decree. The judge cannot sign your decree until 60 days after the date of service or the date of acceptance of service (A.R.S. § 25-329. Waiting period).