

Plaintiff's Name or Lawyer's Name: \_\_\_\_\_

Address (if not protected): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Lawyer's Bar Number: \_\_\_\_\_

Representing  Self, without a Lawyer OR  Attorney for  Plaintiff OR  Defendant

For Clerk's Use Only

Defendant's Name or Lawyer's Name: \_\_\_\_\_

Address (if not protected): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Lawyer's Bar Number: \_\_\_\_\_

Representing  Self, without a Lawyer OR  Attorney for  Plaintiff OR  Defendant

SUPERIOR COURT OF ARIZONA  
IN MARICOPA COUNTY

Plaintiff's Name \_\_\_\_\_

Case Number \_\_\_\_\_

Defendant's Name \_\_\_\_\_

Other Party (if applicable) \_\_\_\_\_

STIPULATION  
(Agreement/Joint Motion/Joint Request)  
TITLE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF ARIZONA )

County of Maricopa ) ss.

\_\_\_\_\_  
\_\_\_\_\_

(Explain briefly what you want the Court to order. If necessary, attach blank page to continue.  
Do not write on back. Write case number on all pages. Sign in front of a Notary or a Court Clerk.)

Case Number: \_\_\_\_\_

AGREE AND UNDERSTAND. I have read this Stipulation (Agreement/Joint Motion or Joint Request) and the proposed Order. I understand and agree with what is written in both documents, including that an Order putting this request into effect should be entered in my case.

1. ORIGINAL DOCUMENT AND COPIES.

Make three (3) copies of each of the following documents:

- Stipulation signed and notarized by all parties joining in this request; and
- Proposed Order

Separate the documents into four (4) sets:

Set 1: To the Clerk of Superior Court	Set 2: For the Judge
<ul style="list-style-type: none"><li>• ORIGINAL Stipulation signed and notarized by all parties joining in this request</li><li>• COPY Order</li></ul>	<ul style="list-style-type: none"><li>• COPY Stipulation signed and notarized by all parties joining in this request</li><li>• ORIGINAL Order</li></ul> <p>You must also provide 2 (two) 9" x 12" business envelopes, one stamped and addressed to each party.</p>
Set 3: COPIES for You	Set 4: COPIES for the Other Party
<ul style="list-style-type: none"><li>• Clerk-stamped copy of Stipulation signed and notarized by all parties joining in this request</li><li>• Order</li></ul>	<ul style="list-style-type: none"><li>• Clerk-stamped copy of Stipulation signed and notarized by all parties joining in this request</li><li>• Order</li></ul>

The following documents have been supplied to or mailed:

(Check boxes below to state to the Court that you have delivered, filed, or mailed each item.)

To the Judge/Court:

Original and 3 copies of the Stipulation signed and notarized by all parties joining in this request;

Original and 3 copies of the proposed Order; and

Two (2) 9" x 12" business envelopes, one stamped and addressed to each party.  
(The court will mail to each party a signed copy of the Order or more likely a "Minute Entry" documenting the decision.)

To Any Other Party who did not join in presenting this stipulated Motion or Joint Request:

A copy of the Stipulation and of the proposed Order has been mailed or delivered as of this date: \_\_\_\_\_, to \_\_\_\_\_ (name)  
this date: \_\_\_\_\_, to \_\_\_\_\_ (name)

Case Number: \_\_\_\_\_

2. NO THREAT OR FORCE. COMPLETE AGREEMENT. I am not under any force, threats, duress, coercion, or undue influence from anyone, including the other party, to sign this Stipulation (Agreement). The Stipulation with attachments, if any that I have signed is our full agreement. I have not agreed to something different from what is stated in writing in the Stipulation.
3. JUDICIAL DISCRETION. I understand that the judge/commissioner will review all the papers and decide in his or her discretion whether to sign the Order or not.

(Do not sign this form until you are in the presence of a Notary Public or Court Clerk.)

By signing this Stipulation (Agreement/Joint Motion or Joint Request), I am stating to the Court that everything contained in it is true and correct to the best of my knowledge, information and belief.

PLAINTIFF: \_\_\_\_\_

Plaintiff's Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_ by  
(date)

(Notarial Officer's Stamp or Seal)

\_\_\_\_\_  
Notarial Officer

DEFENDANT: \_\_\_\_\_

Defendant's Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to or affirmed before me this: \_\_\_\_\_ by  
(date)

(Notarial Officer's Stamp or Seal)

\_\_\_\_\_  
Notarial Officer

**SUPERIOR COURT OF ARIZONA  
IN MARICOPA COUNTY**

For Clerk's Use Only

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**Plaintiff**

Case Number:

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**Defendant**

Title: ORDER

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**Other Party (if applicable)**

(NOTE: You must submit your own proposed version of the Order you want the Judge to sign. [Maricopa County Local Rule 3.2 (i)(1)]. The Judicial Officer will make a decision on your request and may sign the page that you submitted, or more likely will direct the Clerk to make a “minute entry” recording the decision. The minute entry will be printed, approved, signed by the Judge and sent to all parties.

For each party that has “entered an appearance” (named parties and any person or agency that has filed papers in this case), Maricopa County Local Rule 3.2 (i)(1) requires you must also include with your filing:

- a copy of the Stipulation (the agreement or joint request);
- the proposed Order; and
- a stamped envelope addressed to each party.

IT IS ORDERED THAT:

DONE IN OPEN COURT:

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**JUDGE/COMMISSIONER**