

NAME CHANGE

**for an Adult who is the Parent
of at Least One Minor Child**

1

**To Request a
Name Change**

Forms and Instructions

NAME CHANGE FOR AN ADULT WHO IS THE PARENT OF A MINOR

CHECKLIST

You may use this packet if the following factors apply to your situation:

- ✓ You are a resident of the county where you are filing this request.
- ✓ You want to ask the Court to change your name, AND
- ✓ You are an adult 18 years or older, and you are the parent of at least one child who is under the age of 18, AND
- ✓ You are prepared, under penalty of perjury, to inform the Court *whether you have ever been convicted of a felony, and whether there are any pending charges against you for a felony or other offense* involving false statements or misrepresentation of identity, AND
- ✓ You understand the change of name will neither harm your rights nor release you from any obligations or liabilities incurred under your current name, AND
- ✓ You are not changing your name to that of another person for the purpose of committing any crime or furthering any offense involving fraud or misrepresentation of identity.

NOTE: You do NOT need to request a name change through the Court if you get married and want to use your spouse's last name.

READ ME: Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Law Library Resource Center website.

Request a change of name for an adult with at least one minor child

This packet contains court forms and instructions to file a request a change of name for an adult with at least one minor child. Items in **BOLD** are forms that you will need to file with the Court. Non-bold items are instructions or procedures. Do not copy or file those pages!

Order	File Number	Title	# pages
1	CVNCC1k	Checklist: <i>"You may use these forms if . . ."</i>	1
2	CVNCC1t	Table of Contents (this page)	1
3	CVNCC10p	Procedures: How to File a for a Name Change	3
4	CV10f	"Civil Cover Sheet"	3
5	CVNC11f	"Application for Change of Name for an Adult"	4
6	CVNC18f	"Notice of Hearing Regarding Application for Change of Name"	1
7	CVNC15f	"Parental Waiver of Notice"	2
8	CVNC16f	"Marital Waiver of Notice" (Use Only if Currently Legally Married)	1
9	CVNC24f	"Affidavit of Service by Certified Mail"	1
10	CVNC81f	"Order Changing Name for An Adult"	2
11	CVNC81f	"Order Changing Name for An Adult" (bring both to court)	2

The documents you have received are copyrighted by the Superior Court of Arizona in Maricopa County. You have permission to use them for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

LAW LIBRARY RESOURCE CENTER

PROCEDURES: HOW TO FILE FOR A CHANGE OF NAME WITH THIS COURT FOR AN ADULT WHO IS THE PARENT OF AT LEAST ONE MINOR CHILD

STEP 1: Fill out the *“Application for Change of Name for an Adult”* and make **2** copies.

STEP 2: Fill out the *“Civil Cover Sheet”* and check box 152 for “Change of Name” on page 2.

STEP 3: FILE THE PAPERS AT THE COURT:

WHO: Who must file the *“Application for Name Change of an Adult”* 18 years or older?
The adult who seeks the change, or his or her attorney.

GO TO: **GO TO THE CLERK OF COURT TO FILE YOUR PAPERS:** The Court is open from 8:00 a.m. – 5:00 p.m., Monday-Friday. **You should go to the Court at least two hours before it closes.** You may file your court papers at the following Superior Court locations:

Central Court Building
201 West Jefferson, 1st floor
Phoenix, Arizona 85003

Southeast Court Facility
222 East Javelina Avenue, 1st floor
Mesa, Arizona 85210

Northwest Court Facility*
14264 West Tierra Buena Lane
Surprise, Arizona 85374

Northeast Regional Court Center
18380 North 40th Street
Phoenix, AZ 85032

* You may file here but your hearing will be set at a different location.

FEES: A list of current fees is available from the Law Library Resource Center and from the Clerk of Court’s website.

If you cannot afford the filing fee and/or the fee for having the papers served by the Sheriff or by publication, you may request a **deferral** (payment plan) when you file your papers with the Clerk of the Court. **Deferral Applications** are available at **no charge** from the Law Library Resource Center.

PAPERS: Give **1** Civil Cover Sheet and **1** original plus **2** copies of the application to the Clerk along with the filing fee. Cash, AMEX/VISA/MasterCard debit or credit cards, or money order made payable to the “Clerk of Superior Court” are acceptable forms of payment.
Make sure the filing clerk stamps both of your copies and returns them to you.

STEP 4: SCHEDULE YOUR HEARING WITH COURT ADMINISTRATION:

At least **four** business days after you filed your Application for Change of Name, contact Court Administration to obtain the Commissioner’s Name and the date, time and place of your hearing by calling the telephone number listed below *between the hours of 9:00 a.m.-12:00 noon or 1:00 – 4:00 p.m., Monday through Friday.*

If you filed the Application for Name Change at:

201 W Jefferson, Phoenix; call **602-506-1497**

18380 N 40th Street, Phoenix; call **602-506-1497**

222 E Javelina Avenue, Mesa, call **602-506-2023**

14264 W Tierra Buena Lane, Surprise, call **602-506-1497***

***Applications may be filed at Northwest Court Facility, but the hearings will be held at one of the other locations.**

You **must** then complete the *“Notice of Hearing Regarding Application for Change of Name”* form with the information received from Court Administration. The completed *“Notice of Hearing Regarding Application for Change of Name”* form must be filed with the Clerk of the Court at one of the Clerk locations listed in Step 3.

STEP 5: NOTIFY ANY INTERESTED PARTY

WHO: After inquiry at the hearing, the court may order (or direct) service of another interested party. You should serve all persons who may have an interest in contesting this petition.

HOW TO NOTIFY: If you know where your spouse or the other parent lives, you can do one of the following:

1. IF YOUR SPOUSE and/or THE OTHER PARENT AGREES WITH YOUR REQUEST – Give your spouse and/or the other parent a stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** that shows the date, time, and place of your hearing. Then, have your spouse complete the form entitled, **“Marital Waiver of Notice”** and have it notarized. If the other parent is someone other than your current spouse, have that person complete the **“Parental Waiver of Notice”** and have it notarized. These documents serve as your proof of notice. Bring the signed and notarized **“Waiver(s) of Notice”** to the hearing.

A Note about Response Times

If you serve an interested party notice by personal service or they agree to signing and notarizing an “Acceptance of Service,” the party will have twenty (20) days after service to file a response. However, if you ask a party to sign and notarize a “Waiver of Notice” and they agree, the party is allowed more time to respond. The party has sixty (60) days to respond after the request for waiver was sent, or ninety (90) days after it was sent outside the United States. A.R.C.P. (12)(a)(1)(A). The “Affidavit of Service,” “Acceptance of Service” or “Waiver of Notice” must be signed and filed with the court as proof.

2. IF YOUR SPOUSE and/or THE OTHER PARENT DOES NOT AGREE WITH YOUR REQUEST OR YOU ARE NOT SURE IF HE/SHE AGREES - Give your spouse and/or the other parent a stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** that shows the date, time, and place of your hearing. Then, have the person sign an **“Acceptance of Service”** (That form is available through the Law Library Resource Center). That notarized form serves as the proof of notice. Bring the signed and notarized **“Acceptance of Service”** to the hearing;

OR

3. Send a clerk-stamped copy of your application and the **“Notice of Hearing Regarding Application for Change of Name”** showing the date, time, and place of hearing by certified mail/restricted delivery (return receipt requested). This must be done at least 30 days before the hearing. Proof of notice for this step is the card returned to you from the Post Office showing delivery. Bring the card and a completed **“Affidavit of Service by Certified Mail”** to the hearing. The person who should receive notice of the hearing must sign the return receipt.

OR

4. **IF YOU DO NOT KNOW WHERE YOUR SPOUSE and/or THE OTHER PARENT LIVES: NOTICE BY PUBLICATION**

IF LAST KNOWN ADDRESS IN MARICOPA COUNTY OR ANOTHER STATE OTHER THAN ARIZONA: A Notice of Hearing (a legal notice classified advertisement) that shows the date, time, and place of your hearing must be published in a newspaper of general circulation in Maricopa County at least once a week for four (4) consecutive weeks before the hearing.

IF LAST KNOWN ADDRESS IN AN ARIZONA COUNTY OTHER THAN MARICOPA COUNTY: A Notice of Hearing (a legal notice classified advertisement) that shows the date, time, and place of your hearing must be published in a newspaper of general circulation in Maricopa County **and** the Arizona county of last known address at least once a week for four (4) consecutive weeks before the hearing.

AFTER publication has been completed, you must obtain and file an **“Affidavit of Publication”** from the newspaper indicating publication was completed. **The Court will not accept notification by publication unless diligent efforts have been made to locate the person for whom notification is required.** For more information regarding service by publication, please see the Law Library Resource Center documents on *Service of Court Papers When You Cannot Find the Other Party*.

STEP 6: ATTEND THE HEARING

All adults who are requesting a name change **MUST** be present at the hearing.

BRING THESE DOCUMENTS TO YOUR HEARING:

All adults seeking a name change should bring with them their passport, driver's license, or other government-issued photo identification.

- ◆ **Adults seeking to change their birth records MUST also bring a copy of their government-issued birth certificate.**
- ◆ **The Court will not change a birth certificate without first seeing a copy. Hospital-issued birth certificates are largely ceremonial and generally will not satisfy Court requirements.**
- ◆ **The Court is looking for government-issued birth certificates.**

For adults *not* seeking to change their birth records, it is still *strongly* recommended that they bring their government-issued birth certificate to avoid possible delay.

- **2 copies of “*Order Changing Name for an Adult*” for the Judge to sign. One copy will go in the Court file and the other will be prepared for certification and returned to you.**
- **There is a court fee for each certified copy.***
- **Photo identification for any person(s) who requests the change of name**
- **Copy of your Arizona Birth Certificate (if born in Arizona)**
- **A Clerk-stamped copy of all filed documents**
- **Proof of Notice as described above in Step 5**
- **Divorce Decree (If applicable)**
- **Prior Name Change orders (If applicable)**
- **Proof of naturalization or resident alien status (If applicable)**
- **Copy of Orders of Protection and/or Injunctions Against Harassment still in effect (If applicable)**
- **If the person requesting the change of name is not a United States citizen, his/her passport or proof of immigration status must also be provided at time of hearing.**

Always make sure that you make a copy of any documents you submit to the Court, and keep those copies for your records.

NOTE: If the Court has ordered that the name on your Arizona birth records be changed, you will need to provide the “Office of Vital Records” with a Certified Copy of the Order. You may purchase a new birth certificate at the Office of Vital Records for a fee.

To get a certified copy of your court order you will need to present your Judge-signed copy to the Filing Counter within 48 hours. If you need additional copies after that time, you will need to go to the Court’s Customer Service Center at 601 W. Jackson Street in Phoenix.

The State Vital Records Office at 1818 W. Adams, Phoenix, AZ. 85007, is only available for mail-in service. Vital Records general telephone number is 602-364-1300. Please call for another walk-in location. A fee is required for a change to any birth certificate.

The Maricopa County Office of Vital Registration is located at 3221 N. 16th Street, 1st Floor, Phoenix, AZ 85016 for birth certificate corrections/amendments **for birth years from 1997 to the present**. Hours of operation are **8:00 A.M. to 4:30 P.M.**, Monday through Friday. **Free parking and the main entrance are located at the rear of building**. You may also telephone Maricopa County Vital Registration at **602-506-6805**.

In the Superior Court of the State of Arizona
In and for the County of _____

Case Number _____

CIVIL COVER SHEET- NEW FILING ONLY
(Please Type or Print)

Plaintiff's Attorney _____

Attorney Bar Number _____

Is Interpreter Needed? Yes No

If yes, what language(s):

Plaintiff's Name(s): (List all) Plaintiff's Address: Phone #: Email Address:

(List additional Plaintiffs on page two and/or attach a separate sheet).

Defendant's Name(s): (List All)

(List additional Defendants on page two and/or attach a separate sheet)

RULE 26.2 DISCOVERY TIER OR MONETARY RELIEF CLAIMED:

IMPORTANT: Any case category that has an asterisk (*) MUST have a dollar amount claimed or Tier selected. State the monetary amount in controversy or place an "X" next to the discovery tier to which the pleadings allege the case would belong under Rule 26.2.

Amount Claimed \$ _____ Tier 1 Tier 2 Tier 3

NATURE OF ACTION

Place an "X" next to the **one** case category that most accurately describes your primary case. **Any case category that has an asterisk (*) MUST have a dollar amount claimed or Tier selected as indicated above.**

100 TORT MOTOR VEHICLE:

- 101 Non-Death/Personal Injury*
- 102 Property Damage*
- 103 Wrongful Death*

110 TORT NON-MOTOR VEHICLE:

- 111 Negligence*
- 112 Product Liability – Asbestos*
- 112 Product Liability – Tobacco*
- 112 Product Liability – Toxic/Other*
- 113 Intentional Tort*

- 114 Property Damage*
- 115 Legal Malpractice*
- 115 Malpractice – Other professional*
- 117 Premises Liability*
- 118 Slander/Libel/Defamation*
- 119 Recovery of Damages under A.R.S. §12-514* (Please provide Plaintiff DOB ___/___/___)
- 116 Other (Specify) _____*

120 MEDICAL MALPRACTICE:

- 121 Physician M.D.* 123 Hospital*
- 122 Physician D.O.* 124 Other*

130 & 197 CONTRACTS:

- 131 Account (Open or Stated)*
- 132 Promissory Note*
- 133 Foreclosure*
- 138 Buyer-Plaintiff*
- 139 Fraud*
- 134 Other Contract (e.g., Breach of Contract)*
- 135 Excess Proceeds-Sale*
- Construction Defects (Residential/Commercial)*
 - 136 Six to Nineteen Structures*
 - 137 Twenty or More Structures*
- 197 Credit Card Debt (Maricopa County Filings Only)*

145 & 150-199 OTHER CIVIL CASE TYPES:

- 156 Eminent Domain/Condemnation*
- 151 Eviction Actions (Forcible and Special Detainers)*
- 152 Change of Name
- 153 Transcript of Judgment
- 154 Foreign Judgment

- 158 Quiet Title*
- 160 Forfeiture*
- 175 Election Challenge
- 179 NCC-Employer Sanction Action (A.R.S. §23-212)*
- 180 Injunction against Workplace Harassment
- 181 Injunction against Harassment
- 182 Civil Penalty
- 186 Water Rights (Not General Stream Adjudication)*
- 187 Real Property *
- 145 Special Action
- 194 Immigration Enforcement Challenge (A.R.S. §§1-501, 1-502, 11-1051)
- 199 Expungement
- 202 Out of State Restoration of Civil Rights
- 201 Seal Criminal Case Records (A.R.S. §13-911)

144 & 150-199 UNCLASSIFIED CIVIL:

- Administrative Review (See Lower Court Appeals cover sheet in Maricopa)
- 150 Tax Appeal (All other tax matters must be filed in the AZ Tax Court)
- 155 Declaratory Judgment
- 157 Habeas Corpus
- 184 Landlord Tenant Dispute – Other*
- 190 Declaration of Factual Innocence (A.R.S. §12-771)
- 191 Declaration of Factual Improper Party Status
- 193 Vulnerable Adult (A.R.S. §46-451)*
- 165 Tribal Judgment
- 167 Structured Settlement (A.R.S. §12-2901)
- 169 Attorney Conservatorships (State Bar)
- 170 Unauthorized Practice of Law (State Bar)
- 171 Out-of-State Deposition for Foreign Jurisdiction

- 172 Secure Attendance of Prisoner
- 173 Assurance of Discontinuance
- 174 In-State Deposition for Foreign Jurisdiction
- 176 Eminent Domain– Light Rail Only*
- 177 Interpleader– Automobile Only*
- 178 Delayed Birth Certificate (A.R.S. §36-333.03)
- 183 Employment Dispute – Discrimination*
- 185 Employment Dispute – Other*
- 198 Verified Rule 27(a) Petition*

- 196 Verified Rule 45.2 Petition
- 195(a) Amendment of Marriage License (Maricopa County Filings Only)
- 195(b) Amendment of Birth Certificate
- 200 Application/Motion Objecting to Foreign Subpoena
- 163 Other* _____
(Specify)

EMERGENCY ORDER SOUGHT

- Temporary Restraining Order Provisional Remedy OSC Election Challenge
- Employer Sanction Other (Specify) _____

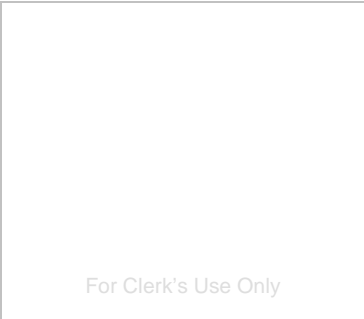
COMMERCIAL COURT (Maricopa County Only)

This case is eligible for the Commercial Court under Rule 8.1, and Plaintiff requests assignment of this case to the Commercial Court. More information on the Commercial Court, including the most recent forms, are available on the Court’s website at:
<https://www.superiorcourt.maricopa.gov/commercial-court/>.

Additional Plaintiff(s):

Additional Defendant(s):

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____



Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of:

Case Number: CV _____

APPLICATION FOR CHANGE OF NAME FOR AN ADULT

Current Name of Applicant

(A.R.S. § 12-601)

INFORMATION ABOUT ME, THE APPLICANT

1. **BIRTH NAME:** on your original registered state Birth Record (Certificate):

First	Middle	Last

Date of Birth: _____

City of Birth: _____

County of Birth: _____

2. **CURRENT LEGAL NAME:**

First	Middle	Last

Current Address: _____

Current City of Residence: _____

Current State of Residence & Zip Code: _____

This is my married name, and that of my Current Spouse Past Spouse

3. OTHER NAMES: (Check all that Apply)

I was previously married –

- o From _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

I was previously married –

- o From _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

I changed my name – from this name: _____

- o When? _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

I changed my name – from this name: _____

- o When? _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

I have used the following alias: _____

- o When? _____ to _____ I used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

I have used the following alias: _____

- o When? _____ to _____ I used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

REQUESTS TO THE COURT

1. I ASK THAT MY NAME BE CHANGED TO:

First	Middle	Last

2. I ask that the birth records be ordered changed to reflect the new name requested above.

STATEMENTS TO THE COURT (REQUIRED BY ARIZONA LAW (A.R.S. § 12-601(C)))

Under Penalty of Perjury, I state the following as true:

(Check the boxes that indicate a true statement.) (For "4", *explain.*)

1. I submit this application solely for the benefit and in the best interests of the person for whom the name change is requested.
2. I understand and acknowledge that this change of name, if granted, will not release me from any obligations incurred or harm any rights of property or action in any previous name.
3. I am not knowingly requesting this change of name to that of another individual for the purpose of committing or furthering any offense of theft, forgery, fraud, perjury, organized crime or terrorism or any other offense involving false statements.
4. I request this name change because: (Explain)

5. Have you ever been convicted of a felony? Yes No

If "Yes," all felony convictions are listed below.

	Felony Case No.	County & State	Sentence	Date of Conviction
1				
2				
3				
4				
5				

Is there anything regarding your felony conviction(s) that you would like to bring to the Court's attention? (Optional)

6. Are there any criminal charges (*felony or misdemeanor*) pending against you at this time?

Yes No

If "Yes," all pending charges are listed below:

	Pending Charges	Name of Court or City & State	Case No.
1			
2			
3			
4			
5			

Is there anything regarding your pending criminal charges that you would like to bring to the Court's attention? (Optional)

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Petitioner's Signature

Printed Name

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of: _____

Case Number: _____

NOTICE OF HEARING REGARDING APPLICATION FOR CHANGE OF NAME

Name(s) of person(s) requesting name change

READ THIS NOTICE CAREFULLY. An important court proceeding that affects your rights has been scheduled. If you do **not** understand this Notice or the other court papers, contact an attorney for legal advice.

1. **NOTICE:** An application for Change of Name has been filed with the Court by the person(s) named above. A hearing has been scheduled where the Court will consider whether to grant or deny the requested change. If you wish to be heard on this issue, you must appear at the hearing at the date and time indicated below.
2. **COURT HEARING.** A court hearing has been scheduled to consider the Application as follows:

DATE: _____ TIME: _____

BEFORE:

Commissioner _____
125 W. Washington Street
Courtroom _____
Phoenix, AZ 85003

Commissioner _____
18380 North 40th Street
Courtroom _____
Phoenix, AZ 85032

Commissioner _____
222 E. Javelina Avenue
Courtroom _____
Mesa, AZ 85210

Commissioner _____
101 W. Jefferson , ____ floor
Courtroom _____
Phoenix, AZ 85003

Commissioner _____
201 W. Jefferson , ____ floor
Courtroom _____
Phoenix, AZ 85003

DATED: _____
(Month/Day/Year)

Applicant's Signature

Person Filing: _____

Address (if not protected): _____

City, State, Zip Code: _____

Telephone: _____

Email Address: _____

Lawyer's Bar Number: _____



Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of:

Case Number: _____

NON-PETITIONING PARENTAL WAIVER OF NOTICE

(Person Requesting Name Change)

REQUIRED INFORMATION FROM PARENT NOT FILING THE PETITION, UNDER OATH OR AFFIRMATION:

1. INFORMATION ABOUT ME:

Name: _____

Address: _____

Telephone: _____

Date of Birth: _____
Month Day Year

The applicant and I have at least one child in common.

2. I waive notice of all further proceedings in this matter.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

(Non-Petitioning) Parent's Signature

Printed Name

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

In the Matter of: _____ Case Number: _____

MARITAL WAIVER OF NOTICE

(Person Requesting Name Change)

REQUIRED INFORMATION, UNDER OATH OR AFFIRMATION:

1. INFORMATION ABOUT ME (the spouse of the applicant):

Name: _____

Address: _____

Telephone: _____

Date of Birth: _____
Month Date Year

I am married to the Applicant (the person requesting the name change).

2. I waive notice of all further proceedings in this matter.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Spouse's Signature

STATE OF _____

COUNTY OF _____

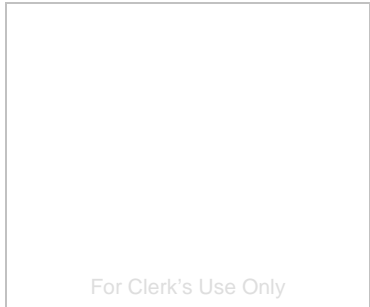
Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____



Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Name of Applicant

Case Number: _____

AFFIDAVIT OF SERVICE BY CERTIFIED MAIL

1. I am familiar with the facts stated in this Affidavit, and I make this Affidavit to show that I have served copies of the **“Application for Change of Name”** and the **“Notice of Hearing Regarding Application for Change of Name”** on the person named below by certified mail/restricted delivery, return receipt requested.

Person served (name of other party): _____

Address where other party was served: _____

Date of receipt by the other party: _____

2. The Application and Notice listed above were received by the other party as shown by the receipt, the original of which is attached to this Affidavit on a separate piece of paper.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Petitioner's Signature

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

Deputy Clerk or Notary Public

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

For Clerk's Use Only

In the Matter of:

Name of Applicant

Case Number: _____

ORDER CHANGING NAME OF AN ADULT

THE COURT FINDS:

1. This case has come before this Court
 to change the current legal name of the Applicant.
 to change the birth record of the Applicant
2. This Court has jurisdiction to change the legal name and/or the Birth Record of the Applicant.
3. Good cause exists to grant the application for change of name.

THE COURT ORDERS:

1. The current legal name of the Applicant:

First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth: _____
City State Nation

IS CHANGED TO:

First Middle Last

The Birth record name of the Applicant:

First

Middle

Last

Date of Birth: _____

Month

Day

Year

Place of Birth: _____

City

State

Nation

IS CHANGED TO:

First

Middle

Last

- 2. For a person born in the State of Arizona, the Office of Vital Records is ordered to amend the birth record to reflect the new name as above ordered.
- For a person born in any other state, to the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.
- 3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.
- 4. Other orders: _____

DONE IN OPEN COURT: _____
Date

Judicial Officer

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

For Clerk's Use Only

In the Matter of:

Name of Applicant

Case Number: _____

ORDER CHANGING NAME OF AN ADULT

THE COURT FINDS:

1. This case has come before this Court
 to change the current legal name of the Applicant.
 to change the birth record of the Applicant
2. This Court has jurisdiction to change the legal name and/or the Birth Record of the Applicant.
3. Good cause exists to grant the application for change of name.

THE COURT ORDERS:

1. The current legal name of the Applicant:

First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth: _____
City State Nation

IS CHANGED TO:

First Middle Last

The Birth record name of the Applicant:

First

Middle

Last

Date of Birth: _____

Month

Day

Year

Place of Birth: _____

City

State

Nation

IS CHANGED TO:

First

Middle

Last

2. For a person born in the State of Arizona, the Office of Vital Records is ordered to amend the birth record to reflect the new name as above ordered.

For a person born in any other state, to the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.

3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.

4. Other orders: _____

DONE IN OPEN COURT: _____
Date

Judicial Officer