NAME CHANGE for an ADULT

Who Has No Minor Children

DO NOT COPY OR FILE THIS PAGE

1

FORMS and INSTRUCTIONS

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

CVNCA1 – **5292** - 060116

Self-Service Center

NAME CHANGE FOR AN ADULT WITH NO MINOR CHILDREN

CHECKLIST

do not copy or file this page

You may use this packet if the following factors apply to your situation:

- ✓ You are a resident of the county where you are filing this request.
- ✓ You want to ask the Court to change your name, AND
- ✓ You are an adult 18 years or older, and you are *not* the parent of any minor children, AND
- ✓ You are prepared, under penalty of perjury, to inform the Court *whether you have ever been convicted of a felony*, and *whether there are any pending charges against you* for a felony *or other offense* involving false statements or misrepresentation of identity, AND
- ✓ You understand the change of name will *neither* harm your rights *nor* release you from any obligations or liabilities incurred under your current name, AND
- ✓ You are not changing your name to that of another person for the purpose of committing any crime or furthering any offense involving fraud or misrepresentation of identity.

NOTE: You do *NOT* need to request a name change through the Court if you get married and want to use your spouse's last name.

READ ME: Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Self-Service Center

REQUEST A CHANGE OF NAME
FOR AN ADULT WITH NO MINOR CHILDREN

This packet contains court forms and instructions to file an application to change the name of an adult who is NOT the parent of any minor children. The documents should appear in order as listed. Items in ***BOLD*** are forms that you will need to file with the Court. Non-bold items are instructions or procedures. Do ***not*** copy or file those pages!

Do not copy or file this page

Order	File Number	Title	# Pages
1	CVNCA1k	Checklist: "*You may use these forms if . . .*"	1
2	CVNCA1t	Table of Contents (this page)	1
3	CVNCA10p	Procedures: How to File a for a Name Change	5
4	CV10f	***"Civil Cover Sheet"***	2
5	CVNC11f	***"Application for Change of Name for an Adult"***	4
6	CVNC18f	***"Notice of Hearing Regarding Application for Change of Name"***	1
7	CVNC16f	***"Marital Waiver of Notice"*** *(Use Only if Currently Legally Married)*	1
8	CVNC24f	***"Affidavit of Service by Certified Mail"***	1
9	CVNC81f	***"Order Changing Name for an Adult"***	2
10	CVNC81f	***"Order Changing Name for an Adult"*** *(bring both to court)*	2

The documents you have received are copyrighted by the Superior Court of Arizona in Maricopa County. You have permission to use them for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

SELF SERVICE CENTER

PROCEDURES: HOW TO FILE FOR A CHANGE OF NAME FOR AN ADULT WITH NO MINOR CHILDREN

STEP 1: Fill out the "Civil Cover Sheet" and check box 152 for "Change of Name" on page 2.

STEP 2: Fill out the "Application for Change of Name for an Adult." You or your attorney must complete the Application for your name change.

STEP 3: **PHOTOCOPY**: Make two (2) photocopies of your Application.

STEP 4: **GO to the Clerk of Court** to file your Application. The Court is open from 8 a.m. to 5 p.m. Monday through Friday. You should go to the Clerk of Court at least two hours before closing. Choose one of the following Superior Court locations:

Downtown Phoenix
201 W. Jefferson St.
Phoenix, AZ 85003

Northeast Court Facility
18380 North 40th Street
Phoenix, Arizona 85032

Northwest Court Facility
14264 West Tierra Buena Lane
Surprise, Arizona 85374

Southeast Court Facility
222 East Javelina Avenue, 1st Floor
Mesa, Arizona 85210-6201

STEP 5: **DELIVER your APPLICATION and FILING FEE** to the Clerk of Court. Give the Court Clerk the following:

- One (1) Civil Cover Sheet
- One (1) Original Application for Name Change
- Two (2) Photocopies of the Application
- **Filing Fee ($) Payment**. A list of current fees is available from the Self Service Center and from the Clerk of Court's website.
  If you cannot afford the filing fee and/or the fee for having the papers served by the Sheriff or by publication, you may request a deferral (payment plan) when you file your papers with the Clerk of the Court. Deferral Applications are available at no charge from the Self-Service Center.
- **WAIT** for the Clerk to "**date stamp" BOTH COPIES** of your Application and **RETURN** the copies to you.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

STEP 6: **SCHEDULE your HEARING** with Court Administration.

- **Contact Court Administration** by using the appropriate telephone number below, at least four (4) business days after you file your Application for Name Change, to obtain the date, time, place of your hearing, and presiding Commissioner's name.
- **Telephone the number listed below** between the hours of 9 a.m. -12 noon or 1 p.m. – 4 p.m.:

If you filed you Application for Name Change at:

- 201 W. Jefferson, Phoenix, call 602-506-3397
- 18380 North 40th Street, Phoenix, call 602-506-3397
- 222 East Javelina Avenue, Mesa, 1st Floor, call 602-506-2023
- 14264 West Tierra Buena Lane, Surprise, call 602-506-1497*****

***Applications may be filed at Northwest Court Facility, but the hearings will be held at one of the other locations.**

STEP 7: **COMPLETE AND DELIVER THE "Notice of Hearing."** The "NOTICE OF HEARING Regarding Application for Change of Name" is how you must inform a person concerned with or affected by your name change. If you are married, you MUST inform your spouse of your name change.

- Fill out the "NOTICE OF HEARING Regarding Application for Change of Name" form in this packet. Use the information you learned from the telephone call with Court Administration to fill in the date, time and location of the hearing.
- **PHOTOCOPY** the completed "NOTICE OF HEARING" – make at least two (2) photocopies. (You may need more than two (2) copies if you choose to inform more than one person concerned with or affected by your name change.)
- **Deliver** the completed "NOTICE OF HEARING" form to one of the Clerk of Court locations listed in STEP 4 above.

STEP 8: **NOTIFY ANY INTERESTED PERSON**. An interested person is a person concerned with or affected by your name change.

A. **IF YOU ARE NOT MARRIED:** You must provide **NOTICE** to any person (Interested Party) concerned with or affected by your name change. There are at least two ways to provide NOTICE to an Interested Party:

(1) **HAND DELIVERY**

- GIVE the Interested Party (**1)** date stamped copy of your **Application**, and **(1) Notice of Hearing** which states the date, time, and place of the hearing.
- ASK the Interested Party **to SIGN AN "Acceptance of Service" form** (Available at the Self Service Center). This "Acceptance of Service" form is your PROOF of NOTICE.
- **NOTARIZE:** Take the Interested Party and the completed, "Acceptance of Service" form to a Notary and have the Interested Party **SIGN the FORM before the Notary.**
- **TAKE the NOTARIZED "WAIVER" form** to the hearing.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

(2) CERTIFIED MAIL DELIVERY: MUST BE DONE *AT LEAST 30 DAYS BEFORE THE HEARING*:

- **MAIL by CERTIFED RETURN RECEIPT** the following to the Interested Party: **(1)** date stamped copy of your **Application**, and **(1) Notice of Hearing** which states the date, time, and place of the hearing.
- Your PROOF of Notice for this "MAIL" step is the postcard you receive in the mail showing delivery.
- **Fill Out** the "Affidavit of Service" form in this packet.
- **NOTARIZE:** Take the completed, "Affidavit of Service" form to a Notary and **SIGN the FORM before the Notary.**
- **TAKE (1) NOTARIZED "Affidavit" form** and **(1) Returned Postcard** to the hearing

B. IF YOU ARE MARRIED:

1. If **SPOUSE AGREES WITH THIS NAME CHANGE APPLICATION**

    - GIVE your spouse **(1)** date stamped copy of your **Application**, and **(1) Notice of Hearing** which states the date, time, and place of the hearing.
    - ASK your Spouse **to COMPLETE the form** from this packet called "Marital Waiver of Notice." This "Marital Waiver" form is your PROOF of NOTICE.
    - **NOTARIZE:** Take your Spouse and the completed, "Marital Waiver of Notice" form to a Notary and have your **Spouse SIGN the FORM before the Notary.**
    - **TAKE the NOTARIZED "MARITAL WAIVER" form** to the hearing.

2. If **SPOUSE DOES NOT AGREE** with this Name Change Application -OR- YOU ARE **NOT SURE IF SPOUSE AGREES, choose either Option (a), or Option (b):**

    Option (a): HAND DELIVERY

    - GIVE your spouse **(1)** date stamped copy of your **Application**, and **(1) Notice of Hearing** which states the date, time, and place of the hearing.
    - ASK your Spouse **to SIGN AN "Acceptance of Service" form** (Available at the Self Service Center). This "Acceptance of Service" form is your PROOF of NOTICE.
    - **NOTARIZE:** Take your Spouse and the completed, "Acceptance of Service" form to a Notary and have your **Spouse SIGN the FORM before the Notary.**
    - **TAKE the NOTARIZED "MARITAL WAIVER" form** to the hearing.

    Option (b) CERTIFIED MAIL DELIVERY: MUST BE DONE *AT LEAST 30 DAYS BEFORE THE HEARING*:

    - **MAIL by CERTIFED RETURN RECEIPT** the following to your Spouse: **(1)** date stamped copy of your **Application**, and **(1) Notice of Hearing** which states the date, time, and place of the hearing.
    - Your PROOF of Notice for this "MAIL" step is the postcard you receive in the mail showing delivery.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

- **Fill Out** the "Affidavit of Service" form in this packet.
- **NOTARIZE:** Take the completed, "Affidavit of Service" form to a Notary and **SIGN the FORM before the Notary.**
- **TAKE (1) NOTARIZED "Affidavit" form** and **(1) Returned Postcard** to the hearing.

C. **IF YOU DO NOT KNOW WHERE YOUR SPOUSE LIVES: NOTICE BY PUBLICATION:** The Court will not accept NOTICE by Publication unless diligent efforts have been made to locate the person for whom NOTICE is required. For more information about Service by Publication, please see the Self Service Center Packet on "*Service of Court Papers When you Cannot Find the Other Party.*"

(1) **<u>If Spouse's last known address is in Maricopa County or a state OTHER THAN ARIZONA:</u>**

- **OBTAIN** an "Affidavit of Service" from the Self Service Center.
- **Take** your completed Notice of Hearing to a newspaper of general circulation in Maricopa County.
- **Give** the Classified Advertising Staff your Notice of Hearing.
- **ASK** the newspaper staff to **PUBLISH a LEGAL NOTICE** (Classified advertisement showing the date, time and place of your hearing) **ONCE A WEEK FOR four (4) CONSECUTIVE WEEKS *before* the hearing.**

(2) **<u>If Spouse's last known address is in an Arizona County OTHER THAN MARICOPA COUNTY: You must publish NOTICE in TWO (2) Newspapers.</u>**

- **OBTAIN** an "Affidavit of Service" from the Self Service Center.
- **Take** your completed Notice of Hearing to **BOTH** a newspaper of general circulation in Maricopa County **AND a newspaper of general circulation in the County of the Spouse's last known address**.
- **Give** the Classified Advertising Staff your Notice of Hearing.
- **ASK** the newspaper staff to **PUBLISH a LEGAL NOTICE** (Classified advertisement showing the date, time and place of your hearing) **ONCE A WEEK FOR four (4) CONSECUTIVE WEEKS *before* the hearing.**

AFTER PUBLICATION ONCE A WEEK FOR 4 CONSECUTIVE WEEKS:

- **OBTAIN an AFFIDAVIT OF PUBLICATION** from the Self Service Center.
- **GO to the NEWPAPER** where the NOTICE was published.
- **REQUEST** newspaper staff to **COMPLETE THE AFFIDAVIT of PUBLICATION**
- **TAKE** the Affidavit of Publication to the Clerk of Court where you filed the name Change Application
- **FILE** the **AFFIDAVIT of PUBLICATION** with the Clerk of Court.

STEP 9: **ATTEND THE HEARING.** Adults who request a name change MUST attend the hearing. PLEASE **BRING ALL OF THE FOLLOWING** TO THE HEARING:

- **BRING TWO (2) COPIES of the "ORDER** CHANGING NAME FOR AN ADULT" to the hearing for the Judge to sign. (One copy will be kept in the Court file, and the other copy of the ORDER will be prepared for certification and then returned to you.)

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

- Be prepared to **pay a FEE ($)** for each certified copy of the ORDER.
- **BRING PHOTO IDENTIFICATION** of the person requesting a name change to the hearing. Government-issued photo identification, such as a drivers' license is acceptable.
- **BRING A COPY** of your original **BIRTH CERTIFICATE.**
- **BRING** A date stamped **copy of ALL of your FILED DOCUMENTS.**
- **BRING PROOF OF NOTICE** (As described in Step 8).
- **BRING A COPY OF YOUR DIVORCE DECREE** (If Applicable).
- **BRING A COPY OF prior NAME CHANGE ORDERS** (If Applicable).
- **BRING PROOF of NATURALIZATION or RESIDENT ALIEN STATUS** (If Applicable).
- **BRING A COPY of ORDERS OF PROTECTION** and/or **INJUNCTIONS AGAINST HARASSMENT still in effect** (if Applicable).
- IF YOU ARE NOT A UNITED STATES CITIZEN and are requesting this name change, **BRING your PASSPORT OR PROOF OF IMMIGRATION STATUS**.

HELPFUL NOTES about ATTENDING the HEARING

1. You must have all of the above documents for the Court to consider your Application.
2. The Court will not issue a Birth Certificate Change unless you bring a copy of your original Birth certificate to the HEARING.
3. Hospital-issued birth certificates ceremonial and generally will NOT satisfy Court requirements.
4. ALWAYS COPY any DOCUMENTS you give to the Court, and keep one copy for your records.
5. The Judicial Clerk will give you a Judge signed copy of the court order if the Judge orders a name change.

STEP 10: **AFTER THE HEARING.** If the Judge orders a name change to your Birth Certificate:

- **GET CERTIFIED COURT ORDER**: Within 48 hours of the hearing, **TAKE THE** Judge-signed Court **ORDER to the Court CLERK**.
- **PAY the FEE ($) to get your ORDER CERTIFIED** by the CLERK.
- If more than 48 hours after the hearing has passed, you must go to the Clerk of Court Customer Service Center at 601 West Jackson Street in Phoenix to get a **CERTIFIED ORDER.**
- **If you want the State Office of Vital Records to issue you a Birth Certificate with your CHANGED NAME, you must provide Vital Records with a Certified Copy of the Court Order Changing your Name.**
- The State Vital Records Office at 1818 W. Adams, Phoenix, AZ. 85007, is only available for mail-in service. Vital Records general telephone number is 602-364-1300. Please call for another walk-in location. A fee is required for a change to any birth certificate.

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

In the Superior Court of the State of Arizona
In and For the County of _____

Case Number _____

CIVIL COVER SHEET- NEW FILING ONLY
(Please Type or Print)

Plaintiff's Attorney _____

Attorney Bar Number _____

Is Interpreter Needed? ☐ **Yes** ☐ **No**
If yes, what language:

_____

Plaintiff's Name(s): (List all) Plaintiff's Address: Phone #: Email Address:

_____

_____

_____

(List additional plaintiffs on page two and/or attach a separate sheet).

Defendant's Name(s): (List All) _____

_____

(List additional defendants on page two and/or attach a separate sheet)

EMERGENCY ORDER SOUGHT: ☐ Temporary Restraining Order ☐ Provisional Remedy ☐ OSC

☐ Election Challenge ☐ Employer Sanction ☐ Other _____
(Specify)

☐ RULE 8(i) COMPLEX LITIGATION APPLIES. Rule 8(i) of the Rules of Civil Procedure defines a "Complex Case" as civil actions that require continuous judicial management. A typical case involves a large number of witnesses, a substantial amount of documentary evidence, and a large number of separately represented parties.

(Mark appropriate box on page two as to complexity, **in addition** to the Nature of Action case category.)

☐ THIS CASE IS ELIGIBLE FOR THE COMMERCIAL COURT UNDER EXPERIMENTAL RULE 8.1. (Maricopa County only.) Rule 8.1 defines a commercial case and establishes eligibility criteria for the commercial court. Generally, a commercial case primarily involves issues arising from a business contract or business transaction. However, consumer transactions are not eligible. A consumer transaction is one that is primarily for personal, family or household purposes. **Please review Rule 8.1 for a complete list of the criteria**. See http://www.superiorcourt.maricopa.gov/commercial-court/. You must check this box if this is an eligible commercial case. **In addition, mark the appropriate box below in the "Nature of Action" case category**. The words "commercial court assignment requested" must appear in the caption of the original complaint.

NATURE OF ACTION

(Place an **"X"** next to the **one** case category that most accurately describes your primary case.)

100 TORT MOTOR VEHICLE:

☐101 Non-Death/Personal Injury
☐102 Property Damage
☐103 Wrongful Death

110 TORT NON-MOTOR VEHICLE:

☐111 Negligence
☐112 Product Liability – Asbestos
☐112 Product Liability – Tobacco
☐112 Product Liability – Toxic/Other
☐113 Intentional Tort
☐114 Property Damage
☐115 Legal Malpractice
☐115 Malpractice – Other professional
☐117 Premises Liability
☐118 Slander/Libel/Defamation
☐116 Other (Specify) _____

120 MEDICAL MALPRACTICE:

☐121 Physician M.D. ☐123 Hospital
☐122 Physician D.O ☐124 Other

©Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

130 CONTRACTS:

☐131 Account (Open or Stated)
☐132 Promissory Note
☐133 Foreclosure
☐138 Buyer-Plaintiff
☐139 Fraud
☐134 Other Contract (i.e. Breach of Contract)
☐135 Excess Proceeds-Sale
☐Construction Defects (Residential/Commercial)
  ☐136 Six to Nineteen Structures
  ☐137 Twenty or More Structures

150-199 OTHER CIVIL CASE TYPES:

☐156 Eminent Domain/Condemnation
☐151 Eviction Actions (Forcible and Special Detainers)
☐152 Change of Name
☐153 Transcript of Judgment
☐154 Foreign Judgment
☐158 Quiet Title
☐160 Forfeiture
☐175 Election Challenge
☐179 NCC-Employer Sanction Action
  (A.R.S. §23-212)
☐180 Injunction against Workplace Harassment
☐181 Injunction against Harassment
☐182 Civil Penalty
☐186 Water Rights (Not General Stream Adjudication)
☐187 Real Property
☐ Special Action against Lower Courts
  (See lower court appeal cover sheet in Maricopa)
☐194 Immigration Enforcement Challenge
  (§§1-501, 1-502, 11-1051)

150-199 UNCLASSIFIED CIVIL:

☐ Administrative Review
  (See lower court appeal cover sheet in Maricopa)
☐150 Tax Appeal
  (All other tax matters must be filed in the AZ Tax Court)
☐155 Declaratory Judgment
☐157 Habeas Corpus
☐184 Landlord Tenant Dispute- Other
☐190 Declaration of Factual Innocence
  (A.R.S. §12-771)
☐191 Declaration of Factual Improper Party Status
☐193 Vulnerable Adult (A.R.S. §46-451)
☐165 Tribal Judgment
☐167 Structured Settlement (A.R.S. §12-2901)
☐169 Attorney Conservatorships (State Bar)
☐170 Unauthorized Practice of Law (State Bar)
☐171 Out-of-State Deposition for Foreign Jurisdiction
☐172 Secure Attendance of Prisoner
☐173 Assurance of Discontinuance
☐174 In-State Deposition for Foreign Jurisdiction
☐176 Eminent Domain– Light Rail Only
☐177 Interpleader– Automobile Only
☐178 Delayed Birth Certificate (A.R.S. §36-333.03)
☐183 Employment Dispute- Discrimination
☐185 Employment Dispute-Other
☐195(a) Amendment of Marriage License
☐195(b) Amendment of Birth Certificate
☐163 Other _____
  (Specify)

COMPLEXITY OF THE CASE

If you marked the box on page one indicating that Complex Litigation applies, place an “X” in the box of no less than one of the following:

☐Antitrust/Trade Regulation
☐Construction Defect with many parties or structures
☐Mass Tort
☐Securities Litigation with many parties
☐Environmental Toxic Tort with many parties
☐Class Action Claims
☐Insurance Coverage Claims arising from the above-listed case types
☐A Complex Case as defined by Rule 8(i) ARCP

Additional Plaintiff(s)

_____

_____

Additional Defendant(s)

_____

_____

©Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

For Clerk's Use Only

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

Representing ☐ **Self, without a Lawyer or** ☐ **Attorney for** ☐ **Petitioner OR** ☐ **Respondent**

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

In the Matter of:

Case Number: CV _____

_____
Current Name of Applicant

APPLICATION FOR CHANGE OF NAME FOR AN ADULT

(A.R.S. § 12-601)

INFORMATION ABOUT ME, THE APPLICANT

1. BIRTH NAME: on your original registered state Birth Record (Certificate):

First	Middle	Last

Date of Birth: _____
City of Birth: _____
County of Birth: _____

2. CURRENT LEGAL NAME:

First	Middle	Last

Current Address: _____
Current City of Residence: _____
Current State of Residence & Zip Code: _____

☐ This is my married name, and that of my ☐ Current Spouse ☐ Past Spouse

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

3. OTHER NAMES: (Check all that Apply)

☐ **I was previously married** –

o From _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

☐ **I was previously married** –

o From _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

☐ **I changed my name – from this name:**_____

o When? _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

☐ **I changed my name – from this name:**_____

o When? _____ to _____ and used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

☐ **I have used the following alias:**_____

o When? _____ to _____ I used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

☐ **I have used the following alias:**_____

o When? _____ to _____ I used the following name:
(Month, Year) (Month, Year)

First	Middle	Last

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

REQUESTS TO THE COURT

1. I ASK THAT MY NAME BE CHANGED TO:

First	Middle	Last

2. ☐ **I ask that the birth records be ordered changed to reflect the new name requested above.**

STATEMENTS TO THE COURT (REQUIRED BY ARIZONA LAW (A.R.S. § 12-601(C)))

Under Penalty of Perjury, I state the following as true:

(Check the boxes that indicate a true statement.) (For "**4**", ***explain.***)

1. ☐ **I submit this application solely for the benefit and in the best interests of the person for whom the name change is requested.**

2. ☐ **I understand and acknowledge that this change of name, if granted, will not release me from any obligations incurred or harm any rights of property or action in any previous name.**

3. ☐ **I am not knowingly requesting this change of name to that of another individual for the purpose of committing or furthering any offense of theft, forgery, fraud, perjury, organized crime or terrorism or any other offense involving false statements.**

4. ☐ **I request this name change because:** (**Explain**)

_____

_____

5. Have you ever been convicted of a felony? ☐ **Yes** ☐ **No**

If "Yes," all felony convictions are listed below.

	Felony Case No.	County & State	Sentence	Date of Conviction
1				
2				
3				
4				
5				

Is there anything regarding your felony conviction(s) that you would like to bring to the Court's attention? (Optional)

_____

_____

_____

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

6. **Are there any criminal charges *(felony or misdemeanor)* pending against you at this time?**

☐ **Yes** ☐ **No**

If "Yes," all pending charges are listed below:

	Pending Charges	Name of Court or City & State	Case No.
1			
2			
3			
4			
5			

Is there anything regarding your pending criminal charges that you would like to bring to the Court's attention? (Optional)

_____

_____

_____

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

_____ Date

_____ Petitioner's Signature

_____ Printed Name

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ (date) by

_____.

(notary seal)

_____ Deputy Clerk or Notary Public

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Person Filing: _____
Address (if not protected): _____
City, State, Zip Code: _____
Telephone: _____
Email Address: _____
Lawyer's Bar Number: _____

For Clerk's Use Only

Representing ☐ Self, without a Lawyer or ☐ Attorney for ☐ Petitioner OR ☐ Respondent

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

In the Matter of:

Case Number: _____

NOTICE OF HEARING REGARDING APPLICATION FOR CHANGE OF NAME

_____
Name(s) of person(s) requesting name change

READ THIS NOTICE CAREFULLY. An important court proceeding that affects your rights has been scheduled. If you do **not** understand this Notice or the other court papers, contact an attorney for legal advice.

1. NOTICE: An application for Change of Name has been filed with the Court by the person(s) named above. A hearing has been scheduled where the Court will consider whether to grant or deny the requested change. If you wish to be heard on this issue, you must appear at the hearing at the date and time indicated below.

2. COURT HEARING. A court hearing has been scheduled to consider the Application as follows:

DATE: _____ **TIME:** _____

BEFORE:

☐ Commissioner _____
125 W. Washington Street
Courtroom _____
Phoenix, AZ 85003

☐ Commissioner _____
18380 North 40th Street
Courtroom _____
Phoenix, AZ 85032

☐ Commissioner _____
222 E. Javelina Avenue
Courtroom _____
Mesa, AZ 85210

☐ Commissioner _____
101 W. Jefferson , ____ floor
Courtroom _____
Phoenix, AZ 85003

☐ Commissioner _____
201 W. Jefferson , ____ floor
Courtroom _____
Phoenix, AZ 85003

DATED: _____
(Month/Day/Year)

_____
Applicant's Signature

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Person Filing: _____
Address (if not protected):_____
City, State, Zip Code:_____
Telephone:_____
Email Address:_____
Lawyer's Bar Number:_____

For Clerk's Use Only

Representing ☐ **Self, without a Lawyer or** ☐ **Attorney for** ☐ **Petitioner OR** ☐ **Respondent**

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

In the Matter of:

_____
(Person Requesting Name Change)

Case Number: _____

CONSENT OF SPOUSE TO NAME CHANGE OF OTHER SPOUSE AND WAIVER OF NOTICE

REQUIRED INFORMATION, UNDER OATH OR AFFIRMATION:

1. INFORMATION ABOUT ME (the spouse of the applicant)**:**

Name:_____
Address:_____
Telephone:_____
Date of Birth: _____
Month Date Year

☐ I am married to the Applicant (the person requesting the name change).

2. I have read the Application for Name Change and consent to changing my spouse's legal name to the new name of:

First	Middle	Last

3. I waive notice of all further proceedings in this matter.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

_____ _____
Date Spouse's Signature

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal) _____
Deputy Clerk or Notary Public

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Person Filing: _____
Address (if not protected):_____
City, State, Zip Code:_____
Telephone:_____
Email Address:_____
Lawyer's Bar Number:_____

For Clerk's Use Only

Representing ☐ **Self, without a Lawyer or** ☐ **Attorney for** ☐ **Petitioner OR** ☐ **Respondent**

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

_____
Name of Applicant

Case Number:_____

AFFIDAVIT OF SERVICE BY CERTIFIED MAIL

1. I am familiar with the facts stated in this Affidavit, and I make this Affidavit to show that I have served copies of the **"Application for Change of Name"** and the **"Notice of Hearing Regarding Application for Change of Name"** on the person named below by certified mail/restricted delivery, return receipt requested.

   Person served (name of other party):_____

   Address where other party was served:_____

   Date of receipt by the other party:_____

2. The Application and Notice listed above were received by the other party as shown by the receipt, the original of which is attached to this Affidavit on a separate piece of paper.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

_____
Date

_____
Petitioner's Signature

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
(date)

_____.

(notary seal)

_____
Deputy Clerk or Notary Public

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED
AFM

CVNC24f - 050115
Use only most current version

For Clerk's Use Only

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

In the Matter of:

_____
Name of Applicant

Case Number: _____

ORDER CHANGING NAME OF AN ADULT

THE COURT FINDS:

1. This case has come before this Court

☐ to change the current legal name of the Applicant.

☐ to change the birth record of the Applicant

2. This Court has jurisdiction to change the legal name and/or the Birth Record of the Applicant.

3. Good cause exists to grant the application for change of name.

THE COURT ORDERS:

1. ☐ **The current legal name of the Applicant:**

_____
First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth: _____
City State Nation

IS CHANGED TO:

_____
First Middle Last

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Case No. _____

☐ **The Birth record name of the Applicant:**

_____
First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth:_____
City State Nation

IS CHANGED TO:

_____
First Middle Last

2. ☐ For a person born in the State of Arizona, the Office of Vital Records is ordered to amend the birth record to reflect the new name as above ordered.

☐ For a person born in any other state, to the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.

3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.

4. Other orders: _____

DONE IN OPEN COURT: _____. _____
Date **Judicial Officer**

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

For Clerk's Use Only

SUPERIOR COURT OF ARIZONA
IN MARICOPA COUNTY

In the Matter of:

_____
Name of Applicant

Case Number: _____

ORDER CHANGING NAME OF AN ADULT

THE COURT FINDS:

1. This case has come before this Court

☐ to change the current legal name of the Applicant.

☐ to change the birth record of the Applicant

2. This Court has jurisdiction to change the legal name and/or the Birth Record of the Applicant.

3. Good cause exists to grant the application for change of name.

THE COURT ORDERS:

1. ☐ **The current legal name of the Applicant:**

_____
First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth: _____
City State Nation

IS CHANGED TO:

_____
First Middle Last

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED

Case No. _____

☐ **The Birth record name of the Applicant:**

_____
First Middle Last

Date of Birth: _____
Month Day Year

Place of Birth:_____
City State Nation

IS CHANGED TO:

_____
First Middle Last

2. ☐ For a person born in the State of Arizona, the Office of Vital Records is ordered to amend the birth record to reflect the new name as above ordered.

☐ For a person born in any other state, to the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth records to reflect the new name as above ordered.

3. This Order does not release the Applicant from any obligations incurred or harm any rights of property or action in any original name.

4. Other orders: _____

DONE IN OPEN COURT: _____. _____
Date **Judicial Officer**

© Superior Court of Arizona in Maricopa County
ALL RIGHTS RESERVED