

TO REGISTER A FOREIGN FAMILY COURT ORDER

1

FOR CHILD CUSTODY

Legal Decision Making, Parenting Time, or Visitation

Part 1: Completing and Filing the Court Papers

(Forms)

SELF-SERVICE CENTER

TO REGISTER A FOREIGN (OUT-OF-STATE) COURT ORDER for CUSTODY, LEGAL DECISION MAKING, PARENTING TIME, or VISITATION

A.R.S. 25-1055 (UCCJEA)

CHECKLIST

You may use this packet if . . .

- ✓ You have a court order from another state regarding custody, legal decision making, parenting time, or non-parent visitation of minor children, **AND**
- ✓ You want to register the order so that you may now or in the future ask the Arizona court to enforce or modify the order.
- ✓ For Arizona to have power to **change** the order either:
 - All parties must have moved from the state where the order was issued, **OR**
 - The party remaining in the originating state must have filed a “consent to transfer” in the court where the order was issued.
- ✓ For Arizona to take action to **enforce** the order, the child(ren) must be in Arizona, or will be in Arizona in the near future.
- ✓ This Court is required by Arizona law to serve notice of your request to register the order in Arizona to other parties in the case.
- ✓ The other parties in the case have a right to request a hearing to object to registering the order in Arizona.

READ ME: Consulting a lawyer before filing documents with the court may help prevent unexpected results. A list of lawyers you may hire to advise you on handling your own case or to perform specific tasks, as well as a list of court-approved mediators can be found on the Self-Service Center website.

SELF-SERVICE CENTER

**REGISTER A FOREIGN (Out-of-State) COURT ORDER
for CUSTODY, LEGAL DECISION MAKING,
PARENTING TIME or VISITATION**

PART 1 – COMPLETING AND FILING THE COURT PAPERS

(Forms Only)

This packet contains court-approved forms to register a foreign (out-of-state) court order for custody, legal decision making, parenting time, or non-parent visitation. Items listed in **BOLD** are forms that you will need to fill out and file with the Court. Do **NOT** copy or file non-bold items.

Order	File Number	Title	# Pages
1	DRFOC1k	Checklist: <i>You may use these forms if . . .</i>	1
2	DRFOC1ft	Table of Contents (this page)	1
3	DRSDS10f-c	“Family Court Sensitive Data Cover Sheet”	1
4	DRFOC11f	“Request to Register Foreign Order” (for Custody, Legal Decision Making, Parenting Time, or Non-Parent Visitation)	2
5	DRFOC12f	“Affidavit to Register Foreign Order”	4
6	DRFOC13f	“Affidavit Regarding Minor Children to Register Foreign Custody Order”	3
7	DRFOC13f-b	“Five Year Residential History for Additional Children” *	1

**Use only if need to list more than 3 minors on the Affidavit Regarding Minor Children.*

The documents you have received are copyrighted by the Superior Court of Arizona in Maricopa County. You have permission to use them for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

Person Filing: _____
 Address (if not protected): _____
 City, State, Zip Code: _____
 Telephone: _____
 Email Address: _____
 ATLAS Number: _____
 Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Petitioner	Case No. _____
Respondent	ATLAS No. _____

**FAMILY COURT / SENSITIVE DATA
COVERSHEET WITH CHILDREN
(CONFIDENTIAL RECORD)**

Fill out. File with Clerk of Court. Social Security Numbers should appear on this form only and should be omitted from other court forms. Access Confidential pursuant to ARFLP 43(G)(1).

A. Personal Information:	Petitioner	Respondent
Name	_____	_____
Gender	<input type="checkbox"/> Male or <input type="checkbox"/> Female	<input type="checkbox"/> Male or <input type="checkbox"/> Female
Date of Birth (Month/Day/Year)	_____	_____
Social Security Number	_____	_____

**WARNING: DO NOT INCLUDE MAILING ADDRESS ON THIS FORM
IF REQUESTING ADDRESS PROTECTION**

Mailing Address	_____	_____
City, State, Zip Code	_____	_____
Contact Phone	_____	_____
Email Address	_____	_____
Current Employer Name	_____	_____
Employer Address	_____	_____
Employer City, State, Zip Code	_____	_____
Employer Telephone Number	_____	_____
Employer Fax Number	_____	_____

B. Child(ren) Information:			
Child Name	Gender	Child Social Security Number	Child Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

C. Type of Case being filed - Check only one category. <i>*Check only if no other category applies</i>		Interpreter Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what language? _____
<input type="checkbox"/> Dissolution (Divorce)	<input type="checkbox"/> Paternity	
<input type="checkbox"/> Legal Separation	<input type="checkbox"/> *Legal Decision Maker (Custody)/Visitation	
<input type="checkbox"/> Annulment	<input type="checkbox"/> *Child Support	<input type="checkbox"/> Register Foreign Order
<input type="checkbox"/> Order of Protection	<input type="checkbox"/> Other	

DO NOT COPY THIS DOCUMENT. DO NOT SERVE THIS DOCUMENT TO THE OTHER PARTY.

Person Filing: _____
 Address (if not protected): _____
 City, State, Zip Code: _____
 Telephone: _____
 Email Address: _____
 ATLAS Number: _____
 Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

To:
 Clerk of the Superior Court in Maricopa County
 201 W. Jefferson Street
 Phoenix, Arizona, 85003

For Court Use Only.
Arizona Superior Court Case Number

REQUEST TO REGISTER A FOREIGN COURT ORDER for CUSTODY, LEGAL DECISION MAKING, PARENTING TIME OR NON-PARENT VISITATION in ARIZONA

I want to register another state's order concerning custody, legal decision making, parenting time, or non-parent visitation of minor children, as provided for under the Uniform Child Custody Jurisdiction and Enforcement Act, or UCCJEA (A.R.S. §§ 25-1001-1067).

I understand that: (Read carefully and sign below to indicate you understand the following.)

- A registered order may be enforced as if issued by an Arizona court.
- A registered order may not be changed by Arizona unless it has jurisdiction to do so.
- If one of the parties still lives in the state from which the order was issued and has never moved from that state, Arizona may not have power to change the order.
- Payment of the filing fee for this request does not guarantee that Arizona has jurisdiction or will give you what you are asking for even if Arizona does have jurisdiction.
- The other parties to the case will be served notice of my request to register the order in Arizona, and will have the opportunity to request a hearing to disagree as to:
 - whether the state that issued the order had jurisdiction to do so,
 - whether proper notice was given before the order was issued,
 - whether the order to be registered is a valid order (whether it has been vacated, stayed, suspended or modified by a court with proper jurisdiction),
 - whether Arizona can or should assume jurisdiction.

Enclosures: (REQUIRED)

- I have enclosed two copies, including at least one court-stamped, certified copy of the order to be registered, or if multiple orders are involved, of all orders.

- I am also enclosing an **Affidavit to Register a Foreign Order**, form DRFOC12f, and a **Affidavit Regarding Minor Children to Register Foreign Order**, form DRFOC13f, containing all other information required under **A.R.S. § 25-1039**.

Respectfully,

(Date)

Signature of Person requesting registration, (or)
 by Attorney, on behalf of person named below

Printed Name (of person requesting registration)

Person Filing: _____
 Address (if not protected): _____
 City, State, Zip Code: _____
 Telephone: _____
 Email Address: _____
 ATLAS Number: _____
 Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

 Petitioner (in out-of-state case)

Leave Blank. For Court Use Only.
Arizona Superior Court Case Number

 Respondent (in out-of-state case)

AFFIDAVIT TO REGISTER FOREIGN (OUT OF STATE) CUSTODY, LEGAL DECISION MAKING, PARENTING TIME, or VISITATION ORDER in ARIZONA (A.R.S. § 25-1055) (UCCJEA)

PURPOSE OF REGISTERING THE OTHER STATE'S ORDER IN ARIZONA:

- Registration Only:** I only want to register the order at this time.
- Enforcement:** I want to be able to enforce the order in Arizona.
- Modification:** I want to be able to change the order in Arizona.

(Note: Separate forms are required to request either enforcement or modification.)

UNDER OATH OR AFFIRMATION

1. INFORMATION ABOUT THE OTHER STATE'S ORDER I WANT TO REGISTER IN ARIZONA:

1. A. Case Name: _____	
Title of Order: _____	
Case Number: _____	Date Signed: _____
Name of Court: _____	
State Which Issued the Order: _____	
Information About Adult Parties in the Case (Name and relation to any children involved)	
Petitioner: _____	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Other
Respondent: _____	<input type="checkbox"/> Father <input type="checkbox"/> Mother
Other (1) (if any): _____	Relation: _____
Other (2) (if any): _____	Relation: _____

I state to the court to the best of my knowledge and belief this is the most recent and valid order and has not been modified.

1. B. Have all parties named in the other state's order moved out of the issuing state?

Yes **No**

2. INFORMATION ABOUT THE PARTIES IN THE OUT-OF-STATE CASE:

Note: If specific address or identifying information would endanger a party or child and the information is not already known to other parties, write "Protected" in the space for that information and supply it to the court on the "Request for Protected Address" form available from the Self-Service Center or other form designated by the Clerk of Court.

MOTHER: Full Legal Name: _____
Name as Listed in Other State's Case: (if different) _____
Maiden Name or Aliases: _____
Current Address: _____ <div style="text-align: center;">(Street Address, City, State, Zip)</div>
Employer Name: _____
Employer Address: _____

FATHER: Full Legal Name: _____
Name as Listed in Other State's Case: (if different) _____
Previous Name or Aliases: _____
Current Address: _____ (Street Address, City, State, Zip)
Employer Name: _____
Employer Address: _____

OTHER ADULT (or agency): Full Legal Name: _____
Name as Listed in Other State's Case: (if different) _____
Previous Name or Aliases: _____
Relation to this Case: <input type="checkbox"/> Has legal custody or is court appointed guardian of minor(s) <input type="checkbox"/> Is caretaker or someone the child(ren) lives with <input type="checkbox"/> Other. Explain: _____
Current Address: _____ (Street Address, City, State, Zip)
In this case, this Person is: <input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> 3 rd Party

OTHER ADULT (or agency): Full Legal Name: _____
Name as Listed in Other State's Case: (if different) _____
Previous Name or Aliases: _____
Relation to this Case: <input type="checkbox"/> Has legal custody or is court appointed guardian of minor(s) <input type="checkbox"/> Is caretaker or someone the child(ren) lives with <input type="checkbox"/> Other. Explain: _____
Current Address: _____ (Street Address, City, State, Zip)
In this case, this Person is: <input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> 3 rd Party

3. INFORMATION ABOUT MINOR CHILD(REN) IN THE OUT-OF-STATE CASE:

(For Place of Birth: enter city (or county) and state (or country, if outside the U.S.).
 (Enter child's sex as "M" for male, "F" for Female.)

	Child's Name	Place of Birth	Current Age	Sex
A.				
B.				
C.				
D.				
E.				

4. ADDITIONAL CASE INFORMATION:

This order is registered in the following states (other than the issuing state and Arizona):

I am enclosing an "Affidavit Regarding Minor Children to Register Foreign Order" containing additional information required by the Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA), A.R.S. § 25-1039.

UNDER OATH OR BY AFFIRMATION

I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of my knowledge and belief.

Date

Petitioner's Signature

Printed Name

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by
 (date)

(notary seal)

Deputy Clerk or Notary Public

Person Filing: _____
 Address (if not protected): _____
 City, State, Zip Code: _____
 Telephone: _____
 Email Address: _____
 ATLAS Number: _____
 Lawyer's Bar Number: _____

For Clerk's Use Only

Representing Self, without a Lawyer or Attorney for Petitioner OR Respondent

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

 Petitioner (in out-of-state case)

Leave Blank. For Court Use Only.
Arizona Superior Court Case Number

 Respondent (in out-of-state case)

AFFIDAVIT REGARDING MINOR CHILDREN to REGISTER FOREIGN CUSTODY ORDER under the Uniform Child Custody, Jurisdiction Enforcement Act (UCCJEA) (A.R.S. § 25-1039)

Note: If specific address or identifying information would endanger a party or child and the information is not already known to other parties, write "Protected" in the space for that information and supply it to the court on the "Request for Protected Address" form available from any Self-Service Center location or at its website.

UNDER OATH OR AFFIRMATION

1. FIVE (5) YEAR RESIDENTIAL HISTORY FOR EACH MINOR, or since birth, for child younger than five: (Enter Birthdate as **Month/Date/Year**. Enter "**M**" for male, "**F**" for Female.)

A. Child's Name	Place of Birth	Birthdate	Sex
Where Lived for Past 5 Years (City & State)	From / To (Month/Year)	Name of Person Child Lived With AND that Person's Current Address	
	to		

B. Child's Name	Place of Birth	Birthdate	Sex
Where Lived for Past 5 Years (City & State)	From / To (Month/Year)	Name of Person Child Lived With AND that Person's Current Address	
	to		

C. Child's Name		Place of Birth	Birthdate	Sex
Where Lived for Past 5 Years (City & State)	From / To (Month/Year)	Name of Person Child Lived With AND that Person's Current Address		
	to			

Information about additional children continues on included pages made part of this document.

2. Other than the case which issued the order you are seeking to register, have you participated as a party, a witness or otherwise, in any matter that addressed your custody, visitation, or parenting time, with the minor children listed above?

YES NO

(If you have, explain below. IF NO, GO TO #3)

Children involved: _____
Name of Court: _____ Case Number: _____
State which issued Order: _____
Type of Proceeding: <input type="checkbox"/> Family Law <input type="checkbox"/> Guardianship <input type="checkbox"/> Other: _____
Case Status: <input type="checkbox"/> Dismissed <input type="checkbox"/> Pending <input type="checkbox"/> Order Signed (date): _____
Court Decision: _____

Continues on additional pages included and made part of this document.

3. Other than the case which issued the order you are seeking to register, do you know of any matter concerning domestic violence, protective order, termination of parental rights and adoptions involving any of the parties in the case which issued the order you are seeking to register?

YES NO

(If you know of such matters, explain below. IF NO, GO TO #4.)

Children involved: _____
Name of Court/Agency: _____ Case Number: _____
State which issued Order: _____
Type of Proceeding: (Describe briefly) _____
Case Status: <input type="checkbox"/> Dismissed <input type="checkbox"/> Pending <input type="checkbox"/> Order Signed (date): _____
Court Decision or Agency Action (if any) : _____

Continues on additional pages included and made part of this document.

4. Do you know of any person, other than the one named in the order you are seeking to register, who has physical custody of or visitation with the children listed above?

YES NO

(If you know of such person(s), explain below.)

Name of Person Claiming Custody or Visitation:	_____
Complete Address:	_____
Basis of Claim: (Why this person believes he or she has rights concerning the child(ren))	

Children Involved (Names):	_____
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Continues on additional pages included and made part of this document.

OATH OR AFFIRMATION

By signing below, I swear or affirm under penalty of perjury that the contents of this document are true and correct to the best of knowledge and belief.

Signature of Person Sending Documents

Date

STATE OF _____

COUNTY OF _____

Subscribed and sworn to or affirmed before me this: _____ by

(date)

(notary seal)

Deputy Clerk or Notary Public

FIVE YEAR RESIDENTIAL HISTORY – additional children

D. Child's Name		Place of Birth	Birthdate	Sex
Where Lived for Past 5 Years (City & State)	From / To (Month/Year)	Name of Person Child Lived With AND that Person's Current Address		
	to			

E. Child's Name		Place of Birth	Birthdate	Sex
Where Lived for Past 5 Years (City & State)	From / To (Month/Year)	Name of Person Child Lived With AND that Person's Current Address		
	to			

Information about additional children continues on included pages made part of this document.